



Participating Libraries:

- Contra Costa County Library
- Alameda County Library System
- Alliant International University
- Azusa Pacific University
- Berkeley Public Library
- Biola University
- Cal Poly, Pomona
- Cal Poly, San Luis Obispo
- The Claremont Colleges
- CSU Dominguez Hills
- CSU East Bay
- CSU Fresno
- CSU Long Beach
- CSU Stanislaus
- Hayward Public Library
- La Sierra University
- Livermore Public Library
- Loma Linda University
- Loyola Marymount University
- Mission Community College
- Mount St. Mary's College
- Mountain View Public Library
- Occidental College
- Pacific Union College
- Pleasanton Public Library
- Point Loma Nazarene University
- Richmond Public Library
- Riverside Public Library
- Sacramento Public Library
- Saint Mary's College
- San Diego State University
- San Francisco Public Library
- San Francisco State University
- San Jose Public Library
- San Jose State University
- Santa Clara City Public Library
- Santa Clara University
- Sonoma State University
- Sunnyvale Public Library
- UC Riverside
- UC Santa Cruz
- University of Judaism
- University of La Verne
- University of Nevada, Las Vegas
- University of Nevada, Reno
- University of San Francisco
- West Valley Community College
- Whittier College

A new way to get the books you want
...fast!

What is LINK+?

LINK+ is a:

- Cooperative project among public and academic libraries, which provides a single, searchable catalog of books.
- User initiated request and delivery service that allows Contra Costa County Library cardholders to borrow books not available at a Contra Costa County Library from a participating LINK+ library.

Why should I use LINK+?

LINK+ generally provides faster delivery than traditional Interlibrary Loan Service, because you place the request online and there are no paper forms to fill out. Automated processes manage the requests and route them to the appropriate library. This service is FREE!

Other advantages of LINK+ include:

- Placing requests remotely from your home or office.
- The ability to monitor the progress of your request any time on your personal LINK+ account.



How do I use LINK+?

How do I request an item from LINK+?

1. If the item you wish to borrow is not available at a Contra Costa County Library, login to the LINK+ Catalog by selecting the “Search LINK+” icon on the Library’s catalog page or go to the LINK+ Interlibrary Loan page at <http://csul.iii.com>.
2. Select the tab for the type of search you wish to do and enter the appropriate search terms in the search box.
3. Select the catalog record for the desired item and click on the title to display the full record. The item record will display the number of LINK+ libraries that own the item. When books display an “available” status, users may place a request.
4. Click the REQUEST THIS ITEM button.
5. You will be asked with which institution you are affiliated. Click the down arrow, highlight “Contra Costa Public” and hit enter. Click the SUBMIT ABOVE INFORMATION button.
6. Enter your name (first and last) and Contra Costa County library card number. Select the desired community library for pickup, using the drop down menu. Click the SUBMIT button.
7. You will receive a confirmation message indicating that your request was placed.

If you have any questions about searching LINK+, please call **1-800-984-4636**, or contact your local Contra Costa County Library.

How long does a LINK+ request take?

Items generally arrive at the requested library within one week. You have 7 days to pick up and check out the item(s).

How long may I borrow a LINK+ item?

Materials are loaned for a period of 21 days. You may renew LINK+ materials for an additional 14 days, if no one is waiting for the material.

What happens if material is returned late or is lost?

- The overdue fine for items returned after the due date is \$1.00 per day, per item.
- Replacement cost for lost or damaged LINK+ items is \$115.00.

How can I check the status of a LINK+ request?

Every user will have their own LINK+ account where they can monitor the status of LINK+ requests. Your LINK+ account number is the same as your Contra Costa County Library Card number.

To check the status of your LINK+ requests, follow the links on the Library’s website or go to <http://lnkd1.iii.com>. Enter your account number and full name to access your account.

How do I renew a LINK+ item?

To request a renewal:

Please note: You cannot renew items any sooner than 3 days before and no later than 2 days after the original due date.

1. Login to your LINK+ account from the library’s website or directly at <http://lnkd1.iii.com>.
2. Select the item(s) you wish to renew by checking the box on the left of the title.
3. Click the RENEW button.

The system will not instantly indicate that the items have been renewed, but will instead request a renewal from the lending library on your behalf. You will need to check back later to see if the renewal request has been approved.

The status for the item will indicate one of the following:

- **RENEW PENDING** indicates that the request is still being processed. Please check back later.
- A **NEW DUE DATE** indicates that your renewal has been approved. Please return the item(s) by the date listed or you will be fined \$1.00 per book, per day in late fees.
- **RENEWAL DENIED** indicates that the renewal has NOT been approved. You must return the item(s) by the original due date or you will be fined \$1.00 per book, per day. You may not renew LINK+ items a second time, nor may you renew them if they have been requested by another library user.