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CONTRA COSTA COUNTY LIBRARY COMMISSION

A G E N D A

DATE: Thursday, July 27, 2006
TIME: 7:00 p.m.
LOCATION: Contra Costa County Library Headquarters
75 Santa Barbara Road, Pleasant Hill, Administration Conference Room C

 The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 24 hours before the meeting, at (925) 646-6423.

1. **CALL REGULAR MEETING TO ORDER**
The Library Commission Chairperson will call the meeting to order.
2. **COMMISSION BOOKSHELF**
Library Commissioners can provide suggestions for current reading.
3. **ROLL CALL**
4. **INTRODUCTIONS**
 - Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
5. **ITEMS FROM THE PUBLIC**
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and all speakers must fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.
6. **ACTION ACCEPTANCE OF MINUTES - *Agenda Attachment 1***
Approve or amend the minutes of the meeting May 25, 2006.
7. **ACTION APPROVAL OF AGENDA**
Approve or amend the agenda for the meeting of July 27, 2006.
8. **ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS –**
Agenda Attachment 2
Commissioners or library staff may make announcements regarding the Library Commission and library or Friends group activities of interest to other Library Commission members including:
§ Acknowledge Susan Caldwell, Administrative Services Officer, upon her retirement.
9. **CORRESPONDENCE - *Agenda Attachment 3***
Receipt and referral of Library Commission correspondence.
10. **REPORT FROM COUNTY LIBRARIAN - *Agenda Attachment 4***
County Librarian will report on items of interest to Commissioners.
11. **BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD REPORT**
Information from the BALIS Advisory Board will be given on items of interest to Commissioners.

12. 7:20 p.m. OLD BUSINESS

A. ADVISORY BODY REFRESHER TRAINING - *Agenda Attachment 5*

ACTION Commissioners who attended the June 27, 2006 Advisory Body Refresher training on June 27, 2006 will have an opportunity to inform the Commission of any recent updates to the roles and responsibilities of serving on and staffing a board advisory body, such as the Library Commission.

13. 8:00 p.m. NEW BUSINESS

A. FAR EAST COUNTY LIBRARY STUDY - *Agenda Attachment 6*

ACTION Commissioners will discuss the Board of Supervisors' direction to the County Librarian to study the unmet need for library services in Far East County communities and directing the District III Supervisor's Office to work with the County Librarian and Library Commission to identify service options for East County residents who do not have convenient library access, and to report any findings to the Board.

B. BRIEF OVERVIEW and UPDATE OF THE LIBRARY'S NEW ELECTRONIC SERVICES

- Agenda Attachment 7

§ **RSS Feeds** - RSS Feeds (Really Simple Syndication) is a convenient way to get content from the web.

§ **e-Vanced Solutions software** - a calendar, events, conference rooms, programs and registration management tool.

C. BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD

ACTION VACANCY - *Agenda Attachment 8*

Commissioners will consider the need to establish a subcommittee to interview a new representative for the BALIS Advisory Board.

14. ACTION AGENDA SETTING FOR NEXT MEETING

§ Distribution of Commission Packets

15. 9:00 p.m. ADJOURNMENT TO THE SEPTEMBER 28, 2006 LIBRARY COMMISSION MEETING

- Contact telephone number during meeting: (925) 646-6434
- **Library Commissioners**, please call **Corinne Kelly, Executive Secretary**, at (925) 927-3206 by 5 p.m. Wednesday, July 26, 2006 if you will NOT be at the meeting.