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## CONTRA COSTA COUNTY LIBRARY COMMISSION

# Minutes from Thursday, September 28, 2006

### 1. CALL REGULAR MEETING TO ORDER

Commission Chair, Walter Ruehlig, called the meeting to order at 7:02pm.

### 2. COMMISSION BOOKSHELF

Commissioners provided suggestions for current reading:

Mockingbird: A Portrait of Harper Lee

Charles J. Shields

The King and I: The Uncensored Tale of Luciano Pavarotti's Rise to Fame by His Manager,

Herbert Breslin and Anne Midgette

Friend and Sometime Adversary

Grant and Sherman : The Friendship That Won the Civil War

Charles Bracelen Flood

MAD - Cover to Cover: 48 Years, 6 Months, & 3 Days of MAD Magazine Covers

Frank Jacobs

Buildings in Disguise: Architecture That Looks Like Animals, Food, and Other Things

Joan Marie Arbogast

Fat Girl: A True Story

Judith Moore

### 3. ROLL CALL

LASTNAME	FIRSTNAME	TITLE	REPRESENTING	PRESENT	ABSENT	EXCUSED
		VACANT	City of Richmond			
		VACANT	CCC District 1			
		VACANT	City of San Pablo			
Atkinson	Joyce	Library Commissioner	City of Clayton	X		
Austin	N. Earl	Library Commissioner	City of Orinda (Alternate)			X
Bednarz	Ludwik M.	Library Commissioner	CCC District 2	X		
Boyd	Jeanne	Library Commissioner	City of Clayton (Alternate)			X
Brown	Carol	Library Commissioner	City of Orinda	X		
Brown	E. Joy	Library Commissioner	City of El Cerrito (Alternate)			X
Burstyn	Deborah Prager	Library Commissioner	City of Walnut Creek	X		
Dudiak	Ted	Library Commissioner	City of Pittsburg	X		
Enholm	Greg	Library Commissioner	CCC District 5	X		
Fuller	Kathy	Library Commissioner	City of Martinez	X		
Fugazzi	Ron	Library Commissioner	City of Brentwood	X		
Goglio	Joseph	Library Commissioner	Contra Costa Central Labor Council	X		
Heidari	Shahrzad	Library Commissioner	CC Youth Commission (Alternate)	X		
Hoisington	Mary Ann	Library Commissioner	City of Lafayette	X		
Howlett	Patricia	Library Commissioner	City of Concord (Alternate)			X
Johnson	Wayne	Library Commissioner	City of Pleasant Hill	X		
Leffmann	Robert	Library Commissioner	City of Lafayette (Alternate)	X		
Loeza	Porfirio	Library Commissioner	City of Pinole			X
MacAulay	Bruce	Library Commissioner	City of Hercules	X		
Madfes	Sherry	Library Commissioner	Friends Council			X
Marshburn	Peggy	Library Commissioner	Office of Education	X		
McClellan	John	Library Commissioner	Town of Moraga	X		
McGrady	Lloyd	Library Commissioner	City of El Cerrito	X		
Mengel	Christina	Library Commissioner	Friends Council (Alternate)			X
Myrick	Dennis	Library Commissioner	Town of Moraga (Alternate)			X
Nolte	Pauline	Library Commissioner	City of San Ramon	X		
Parker	Eleanor	Library Commissioner	Town of Danville	X		
Pearlstein	Helen	Library Commissioner	CCC District 3			X
Pricco	Susan	Library Commissioner	CC Central Labor Council			X

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LASTNAME	FIRSTNAME	TITLE	REPRESENTING	PRESENT	ABSENT	EXCUSED
			(Alternate)			
Loeza	Porfirio	Library Commissioner	City of Pinole		X	
Ruehlig	Walter	Library Commissioner	City of Antioch	X		
Schmalenberger	Carol	Library Commissioner	City of Pittsburg (Alternate)	X		
Shaffer	Ed	Library Commissioner	CC Council (Alternate)	X		
Simutis	John D.	Library Commissioner	City of Concord	X		
Smith	Alan B.	Library Commissioner	CCC District 4	X		
Trezek	Joan	Library Commissioner	CCC District 3 (Alternate)	X		
Villegas	James	Library Commissioner	City of Oakley	X		
Williams	Adoria	Library Commissioner	City of Hercules (Alternate)			X
Weinberg	Robert	Library Commissioner	CCC District 2 (Alternate)	X		
Whitley	Robert	Library Commissioner	CC Council			X

Total Commission positions: 29

Commission positions filled: 26

Commission positions vacant: 3

Commission quorum: 14

With 24 Library Commissioners present, a quorum was established.

## VOTING:

According to the By-laws of the Library Commission, in order for a vote to pass, a majority of the city representatives and a majority of the County representatives must approve it. Upon reauthorization of the Library Commission, the five special appointees to the Library Commission draw lots to determine whether their votes count with the cities or the County. Through June 2006 the special appointees will be counted as follows:

Three representatives votes count  
with the cities

- Central Labor Council
- Superintendent of Schools
- Contra Costa Council

Two representatives votes count  
with the County

- Youth Council
- Friends Council

See item 12 A from these minutes for how special appointee votes are counted.

## 4. INTRODUCTIONS

Also present at the meeting: Library Patron, Chauncey Lindquist; Deputy County Librarian: Public Services, Laura O'Donoghue; San Pablo Branch Librarian, Elliot Warren; Executive Secretary, Corinne Kelly; County Librarian, Anne Cain.

Shahrzad "Shar" Heidari was introduced as the new Commissioner representing the Countywide Youth Commission.

## 5. ITEMS FROM THE PUBLIC

One speaker from the public:

§ Greg Enholm announced that he is running for election to the Community College Board, which covers Contra Costa County areas of Bay Point, Concord, Martinez, Pacheco, Pleasant Hill, Pittsburg. Enholm commented that the colleges do have libraries and some are extensive. He has spoke to some college staffers to consider combining efforts with the Contra Costa County Library. He expressed concern that he might not be speaking to the right people at the colleges.

County Librarian Cain commented that there is currently a joint-use library with the Dougherty Station Library and Diablo Valley College, which will open a satellite campus the first week of November 2006.

Enholm commented that Library Commissioners might like to put a Library Commissioner on the

College Board.

**6. ACCEPTANCE OF MINUTES - Agenda Attachment 1**

The remaining minutes from the July 27, 2006 Library Commission Meeting were approved as submitted.

Commissioner Hoisington expressed concern on the paper used and the repetitiveness of handouts that were distributed at a meeting and then distributed again as attachments to the minutes from that meeting. She thought that maybe the handouts do not need to be included in agenda packets to those that were at the meeting where they were originally distributed.

County Librarian Cain said that Hoisington's suggestion would be considered and can be addressed at the November 16, 2006 meeting. All handouts, with the exception of copyrighted material, are posted to the Library's Website with the agenda packet posting. <http://www.ccclib.org/libinfo/Commission/commiss.html>

**7. APPROVAL OF AGENDA**

The September 28, 2006 Library Commission Agenda was approved.

**8. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS**

Announcements of interest to Library Commission members included:

Commissioner Brown announced that the Orinda Friends annual book fair will be on October 7, 2006 and that there are many interesting items including a 4-volume set of medical textbooks from 1804. The book fair will be held on the plaza in front of the Community Center and the Friends' bookstore will also be open.

Commissioner Fuller said that the Martinez Friends are having a backyard fundraiser to raise funds to improve the backyard area of the Martinez Library. The October 22, 2006 event will include hors d'oeuvres and jazz music. There is no cost to attend, however the Friends are requesting attendees bring an item for the backyard, such as a plant. Shell Oil, Kiwanis and Rotary volunteers are running the event.

Commissioner Nolte mentioned that the Dougherty Station Library celebrated it's one year birthday on Sunday, September 23, 2006 with cake at the Library, which opened in conjunction with the San Ramon Arts Walk, which is sponsored by the San Ramon Art Foundation. The Dougherty Station Library opened on a Sunday by special arrangement with the County Library.

Commissioner Parker said that Danville Library celebrated its 10th Anniversary on August 5, 2006. The Saturday event included the San Francisco Symphony's string musicians, a henna artist, and a Polynesian dance group. Commissioner Parker said that she was unable to attend the event because she was traveling in Alaska and Canada.

The Town of Danville and the City of San Ramon are having a two city reading program, September 25 – November 6, 2006, reading Gail Tsukiyama's, The Samurai's Garden. The book is available at the Danville and San Ramon Libraries and at participating local businesses. The Friends purchased the books that are placed throughout the community and they are for people to read, sign the reading log, and pass the book to friends. The program will conclude with the author giving a presentation at the Danville Village Theatre on November 9, 2006.

Commissioner Villegas mentioned that the Human Relations Commission had a program on July 29, 2006 at the Concord Library and the Library was thanked for supplying easels.

Commissioner Smith said that he is president elect for CALTAC in 2008 and Richmond Public Library Director, Monique le Conge, is the 2008 president elect for CLA. They plan to work together to raise

awareness for libraries. CALTAC recently became a corporation with a nonprofit status. Smith conducted a commissioner training for Alpine County in August 2006 and added that Alpine county is the smallest California County and has two libraries with an active friends group. Smith shared a license plate frame that the Alpine County Friends sell for \$10. Smith also said that he is working on a presentation to the Mayors Conference in November about the Public Library Foundation.

Commissioner Burstyn said that the City of Walnut Creek's One City – One Book project with the community reading *The Namesake*, by Jhumpa Lahiri, includes a full listing of events such as a film festival showing *Monsoon Wedding*, an Indian cooking demonstration, an evening of Indian dance and on October 12, 2006 a Civic Engagement Lecture on "Coming to America" with UC Professor, Bill Hing, in keeping with the immigration theme.

Commissioner Hoisington said that the City of Lafayette will dedicate the Lafayette Library and Learning Center site on October 22, 2006 with strips of plastic that citizens wrote their favorite saying from a book on that will be hung on the fence around the site.

Commissioner MacAulay said that the new Hercules Library has the tree planted in the atrium and that over the next week, construction is wrapping up. Most of the shelving has been installed. The City of Hercules is planning a fundraising event for November 10, 2006 and opening day is November 11, 2006.

County Librarian, Cain, mentioned that the speaker of the small business workshop on November 14, 2006 canceled.. An updated flyer is available. Cain also distributed the December 9, 2006 Holiday Run and Walk for Health flyer (*attachment to the minutes*), held by Senator Torlakson and the Kiwanis Club of the Delta – Antioch. Books for community libraries are purchased with proceeds from people that register as a library participant.

Commissioner Fugazzi mentioned that the Brentwood Library is having a City Reads event, September 18-October 28, 2006 with the theme of west coast authors featuring David Mas Masumoto's *Epitaph For A Peach: Four Seasons On My Family Farm*. Books are available at the Brentwood Library and at Brentwood businesses and do not require a library card. The book is about agriculture and politics in California.

Commissioner Simutis mentioned Concord Library's September 13, 2006 event celebrating the renovations to the Library, including fixing the air conditioning in the meeting room, painting, and a thorough cleaning of the facility. The City and County recognized Concord Friends member, Diedra Katz, for over fifty years of volunteering as a Concord Friends member.

Commission Chair, Ruehlig, said that the Antioch Library received nice press coverage on the Antioch Library renovation. The Library, built in 1962, now is ADA accessible, has renovated bathrooms, an upgraded teen center and a change in the service desk, check in and out machines, which has been well received by the public. Ruehlig said that he attended Contra Costa County Library's annual book giveaway for the first time. The parking lot was full of withdrawn books and he found many items.

Ruehlig mentioned his letter to the Editor of the Contra Costa Times, which is included in the Correspondence of this Agenda Packet, that addresses consideration of a community center combining with a much needed library in Antioch. Ruehlig said that the City does have funding for a civic/community center, and since the two services overlap, Ruehlig believes that it would be a nice combination project with the Library.

Commissioner Atkinson mentioned that the Clayton Library replaced the light blue chairs in the teen area

because the fabric rotted due to sun damage.

Commissioner Parker shared copies of the League of Women Voters Easy Voters Guide. She said that they are available at the community libraries and that the guides are helpful for new voters, poor readers, and others to help understand the issues in the November 7, 2006 election.

**9. CORRESPONDENCE - Agenda Attachment 3**

An e-mail that was sent to the Library Commission from a new patron who became associated with the Contra Costa County Library through Concord's Monument Futures is included in the packet.

**10. REPORT FROM COUNTY LIBRARIAN - Agenda Attachment 4**

County Librarian, Anne Cain, said that last week the Contra Costa Times reported on the Faith Center verses the County Library lawsuit that went to the United States Court of Appeals Ninth Circuit Court. This lawsuit involved the Faith Ministries religious group holding religious services in the Antioch Library's meeting room. Faith Center Church won a preliminary injunction, however just last week the Ninth Circuit Court sided with the County. Cain passed around a copy of the findings, which can be found on the District Courts website at

[http://www.ca9.uscourts.gov/ca9/newopinions.nsf/0A893E056B32B153882571EE00794928/\\$file/0516132.pdf?openelement](http://www.ca9.uscourts.gov/ca9/newopinions.nsf/0A893E056B32B153882571EE00794928/$file/0516132.pdf?openelement).

Cain mentioned that Dougherty Station Library's Diablo Valley College (DVC) satellite campus is opening the first week in November, in the middle of the semester. For many years DVC has leased space for a satellite campus on Crow Canyon Road, but now they will move into the new facility. These plans have been in the works since the late 1990s and the new Dougherty Station Library was built to expand to 40,000 square feet in the future.

Cain mentioned that during the County softball tournament in Martinez, the Office of Education beat the Library's baseball team "the Overdues".

Cain mentioned the Public Managers' Association (PMA) Subcommittee's meeting on August 23, 2006. As a part of the Library's Strategic Plan, the Library is considering long-term growth issues relating to library funding. Opening new libraries such as Dougherty Station (September 2005), Hercules (November 2006), Lafayette (2008), Walnut Creek (2010) and some others under consideration, bring challenges associated with growth. The cities understand the increased costs of building new larger libraries in order to support their communities and now they are addressing how they will support the increase in service costs associated with growth and funding these costs. Members of the PMA Subcommittee include City Managers of Brentwood, Donna Landeros; Danville, Joe Calabrigo; El Cerrito, Scott Hannin; Lafayette, Steven Falk; and Mayors' Conference Executive Director, Don Blubaugh. The issues presented to the cities, including the cost allocation plan, are included in the Library Commission packet. Cain mentioned the Library's former Branch Librarian, Joyce Marlin, who over the past two years donated \$18,000 to the Contra Costa County Library and was recognized during a Board of Supervisors' meeting.

**11. BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD REPORT**

Commissioner Smith, who is the current BALIS Lay Advisory Board representative for Contra Costa County Library mentioned the BALIS Lay Advisory Board meeting on September 27, 2006 in Fremont, which was an orientation for new BALIS Advisory Board members. Smith said that the Board is discussing a possible workshop in February 2007 at the San Francisco Public Library.

**12. OLD BUSINESS**

**A.. VOTING LOTS FOR THE FIVE SPECIAL APPOINTEES TO THE LIBRARY COMMISSION**

The Library Commission was recently reauthorized for five years, through June 30, 2011. Lots for the five special appointees to the Library Commission were drawn and it was determined that the three votes representing the cities would be Contra Costa Council, Youth Council and Friends Council and the two special appointees to represent the County would be the Superintendent of Schools and the Central Labor Council.

**B. BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD VACANCY**

Commissioners unanimously approved the Library Commission Subcommittee's recommendation of Alan B. Smith to be reappointed to the to the BALIS Lay Advisory Board to represent Contra Costa County Library.

Smith thanked the group for his reappointment and said that he will be termed out in two years and other Commissioners should consider applying for his position at that time.

**C. STATUS REPORT ON LIBRARY DATABASE PILOT PROGRAM**

San Pablo Branch Librarian, Elliot Warren, updated Commissioners on a teacher database training pilot program recently conducted with middle and high school teachers in San Ramon, Hercules, and Antioch. This pilot was conducted to determine how best to expand library services for teachers and students. (*attachment to the minutes*)

The program was made possible with a State grant that supported the cost of the training packets and thousands of book covers for students that list Contra Costa County Library's databases. The book covers were available for Commissioners at the meeting.

Warren explained that the program follows the Library's Strategic Plan by reaching out into the community and training teachers about Contra Costa County Library's electronic resources. This type of database training allows the Library to publicize its electronic resources.. The Library hopes to train teachers to steer their students towards credible databases, such as what is accessible through the Library.

Warren shared teacher training packets with the Commission. The training packet includes a pre-training survey for teachers, a quick guide to Library databases, and various resource database information. The pilot determined that there is a need to have a variety of tools for specific teacher interests. Teachers are provided with resource information that is used for their curriculum and databases that could be of help for homework.

The training provided an opportunity to discuss with teachers what they need in the form of resources and determine resources that the Library could use that would better meet the teacher's needs. Some great resources were added to the Library's resources, such as Science Online, with the suggestions made by teachers during this pilot.

A Commissioner commented that because schools generally have high teacher/student turnover, that teacher training should be done often, possibly bi-annual. Warren explained that with the second Antioch High School training, the Library identified innovators and leaders in schools to connect with.

Warren explained that the Library created a team to develop a curriculum and design the subject guide, which is in the packet. The team selected information for the packet and put the training packets together for distribution to the teachers. The team contacted schools to set up trainings. The County Office of Education was helpful in facilitating the contacts. The team then assessed the trainings and redesigned them to the teachers' needs.

Commissioner Bednarz found the information packet useful.

Commissioner Shaffer questioned if the links would be created for the school districts' websites.

Commissioner Marshburn commented that many schools use Ed1Stop that has a prominent link to the schools and Contra Costa County Library. Sean Silas, Web Portal Specialist for the Contra Costa County Office of Education, presented Ed1Stop, the County's Web portal service that acts as a personal gateway to students and teachers for accessing educational tools, such as Contra Costa County Library's electronic resources to the Library Commission at their January 26, 2006 meeting.

Commissioner Burstyn commented that a principal asked that schools librarians be included in the training.

The teacher training includes a post training survey, and received positive responses from the teachers.

Commissioner Marshburn mentioned that there might be technology grant opportunities in training the trainer programs with the schools. It would be good to develop someone from each school district willing to train teachers on the Library's database resources throughout that district.

Warren said that the Library met with school technology leaders, and shared their contact information with the community Branch Librarians. Warren thinks of the technology leaders as being passionate about the Library databases and thinks that they could help reach more teachers for the database trainings as the Library moves forward and expands the teacher training sessions throughout the County.

### **13. NEW BUSINESS**

#### **A. PUBLIC LIBRARY FOUNDATION (PLF)**

Commissioner Smith discussed the push to ask the Governor for full funding in the Public Library Foundation (PLF). The California Library Association (CLA) and California Association of Library Trustees and Commissioners (CALTAC) are making a joint effort to request full funding, which is \$94,250,480 and the PLF funding estimates for FY 2006/2007 are \$21,360,000. Contra Costa County Library is earmarked to receive \$532,340 from the PLF in FY 06/07, however if the PLF were fully funded, the Library would receive \$2.3 million. Smith added that there is not a maximum level of full funding, because PLF funding is based on population of the base level of library service. Smith added that the PLF is known as both the Public Library Fund and the Public Library Foundation. Because the governor's budget calls it the Public Library Foundation, that is what Smith uses.

Commissioner Smith said that the Commission has previously empowered its Chair to write letters to the Governor on Commission's behalf for PLF funding. Smith wants to move efforts earlier this year, to begin in the fall, before the Governor submits the budget in January 2007.

There are many current initiatives in support of the PLF. CLA's lobbyists, Mike and Christina Dillon, are writing letters to the Governor requesting full funding and the League of California Cities has a weekly legislative update that is delivered to all of the cities, that is asking for letters in support of the PLF. Smith will request letters of PLF support during the November 2006 Mayor's Conference and at the November 29, 2006 California State Association of Counties (CSAC). Richmond's Library Director, Monique leConge, is taking the request to the Richmond City Council. Supervisor Mark DeSaulnier, District IV, would consider placing the PLF on the consent calendar of the Board of Supervisors' agenda, once it passes the Mayors' Conference.

Smith asked that the Library Commission consider authorizing the Chair to send a letter to the Mayors' Conference in support of full funding for the PLF. The sample letter in the Commission packet was approved as drafted.

Commissioner Goglio suggested that Smith contact Pinole's Mayor pro Tem - Maria L. Alegria, who is First Vice President for the League of California Cities.

Commissioner Parker suggested that Smith contact the California Federation of Women's Clubs (CFWC), and another Commissioner suggested contacting the American Association of University Women (AAUW).

County Librarian, Anne Cain, thanked Smith for all of his work on the PLF and she has the contact information requested for the CFWC, AAUW, League of California Cities and will forward it to Commissioner Smith.

**B. 2006 ANNUAL REPORT AND 2007 WORK PLAN PLANNING WORKSHEET**

The Library Commission is required to submit an annual report and work plan to the Board of Supervisors to satisfy the County's advisory body annual report requirements. Commissioners agreed that they will complete the forms in the Commission packet and return them to Executive Secretary, Corinne Kelly, at [ckelly@ccclib.org](mailto:ckelly@ccclib.org) or fax to 925-646-6461, before October 23, 2006. Commissioners input will be used for the draft 2006 Annual Report and 2007 Work Plan, which will be considered at the November 16, 2006 Library Commission meeting.

**C. NOMINATIONS FOR NEW LIBRARY COMMISSION OFFICERS**

Commissioners made suggested nominations for Library Commission Officers for 2007. Commission Chair Ruehlig said that he has enjoyed acting as Chair of the Commission, however he will not seek reelection at this time.

Commissioner Villegas nominated Commissioner Smith for Chair as did Commissioner Bednarz who commented that Smith's library experience is valuable to the Commission.

Commissioner Smith commented that he is honored by the nomination. He served as Chair and Vice-chair for the Library Commission from 1998 through 2004 and was Chair for all but two of those years. He would like for other Commissioners to be considered for the opportunity.

Commissioner Burstyn nominated Commissioner Carol Brown for Chair, who declined the nomination.

Commissioner Villegas nominated Commissioner Parker for Chair, who declined due to her current involvement in two committees, but asked that Commissioners consider her in the future.

Commissioner Johnson nominated Commissioner Villegas for Vice-chair, who accepted the nomination.

Commissioner Smith nominated Commissioner Fuller for Chair, who accepted the nomination.

Nominations can be made during this meeting or submitted by November 9, 2006 to Executive Secretary, Corinne Kelly at Library Administration, 1750 Oak Park Blvd. Pleasant Hill, CA 94523 or by e-mail to [ckelly@ccclib.org](mailto:ckelly@ccclib.org). The election for the nominated officers will be held at the November 16, 2006 meeting.

**14. AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS**

§ Elections of Library Commission Officers

§ Review 2006 Annual Report and 2007 Work Plan drafts

- § Set the 2007 Library Commission meeting dates
- § Library Marketing
- § Invite the future District IV Board of Supervisor and present Mayor of Concord, Susan Bonilla, to a future meeting
- § Invite District III Supervisor Piepho to a future meeting to discuss East County library service.
- § A update in the Commission Packet for review of the Strategic Plan and recommendations from Library Consultant Joan Frye Williams

**15. ADJOURNMENT TO THE NOVEMBER 16, 2006 LIBRARY COMMISSION MEETING**

The September 28, 2006 Library Commission Meeting adjourned at 8:45p.m.

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Submitted by Corinne Kelly  
Executive Secretary  
Contra Costa County Library