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CONTRA COSTA COUNTY LIBRARY COMMISSION

A G E N D A

DATE: Thursday, September 28, 2006
TIME: 7:00 p.m.
LOCATION: Contra Costa County Library Headquarters
75 Santa Barbara Road, Pleasant Hill, Administration Conference Room C

 The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 24 hours before the meeting, at (925) 646-6423.

1. **CALL REGULAR MEETING TO ORDER**
The Library Commission Chairperson will call the meeting to order.
2. **COMMISSION BOOKSHELF**
Library Commissioners can provide suggestions for current reading.
3. **ROLL CALL**
4. **INTRODUCTIONS**
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
5. **ITEMS FROM THE PUBLIC**
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and all speakers must fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.
6. **ACTION ACCEPTANCE OF MINUTES - *Agenda Attachment 1***
Approve or amend the minutes of the meeting July 27, 2006.
7. **ACTION APPROVAL OF AGENDA**
Approve or amend the agenda for the meeting of September 28, 2006.
8. **ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS –**
Agenda Attachment 2
Commissioners or Library staff may make announcements regarding the Library Commission and library or Friends group activities of interest to other Library Commission members.
9. **CORRESPONDENCE - *Agenda Attachment 3***
Receipt and referral of Library Commission correspondence.
10. **REPORT FROM COUNTY LIBRARIAN - *Agenda Attachment 4***
County Librarian will report on items of interest to Commissioners.
11. **BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD REPORT**
Information from the BALIS Advisory Board will be given on items of interest to Commissioners.

Library Commission Agenda

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12. 7:20 p.m. OLD BUSINESS

A. VOTING LOTS FOR THE FIVE SPECIAL APPOINTEES TO THE LIBRARY

ACTION COMMISSION - *Agenda Attachment 5*

The Library Commission was reauthorized for another five years, through June 30, 2011. The five special appointees to the Library Commission will draw lots to determine whether their votes count with the cities or the County. The special appointees include Central Labor Council, Superintendent of Schools, Contra Costa Council, Youth Council and Friends Council.

B. BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD

ACTION VACANCY - *Agenda Attachment 6*

Commissioners will consider the Commission Sub-Committee's recommendation to the BALIS Lay Advisory Board to represent Contra Costa County Library.

C. STATUS REPORT ON LIBRARY DATABASE PILOT PROGRAM

San Pablo Senior Branch Librarian, Elliot Warren, will update the Commission on a database pilot program conducted in San Ramon, Hercules and Antioch.

13. 8:00 p.m. NEW BUSINESS

A. PUBLIC LIBRARY FOUNDATION (PLF) - *Agenda Attachment 7*

ACTION

Commissioner Alan B. Smith will discuss the PLF. Contra Costa County Library is earmarked to receive \$532,340 from the PLF in FY 06/07, however if the PLF were fully funded, the Library would receive \$2.3 million. Commissioner Smith will ask the Library Commission to consider authorizing the Chair to send a letter to the Governor in support of full funding for the PLF.

B. 2006 ANNUAL REPORT AND 2007 WORK PLAN PLANNING WORKSHEET

- *Agenda Attachment 8*

The Library Commission is required to submit an annual report and work plan to the Board of Supervisors to satisfy the County's advisory body annual report requirements. Commissioners can fill out the form in the agenda packet and bring it to the meeting or return it to ckelly@ccclib.org or fax to 925-646-6461, before October 23, 2006. The draft 2006 Annual Report and 2007 Work Plan will be available for Commissioner's consideration at the November 16, 2006 Library Commission meeting.

C. NOMINATIONS FOR NEW LIBRARY COMMISSION OFFICERS - *Agenda Attachment 9*

ACTION

Commissioners will consider making nominations for Library Commission Officers for 2007.

Nominations can be made during this meeting or submitted to Executive Secretary, Corinne Kelly at Library Administration, 1750 Oak Park Blvd. Pleasant Hill, CA 94523 or by e-mail to ckelly@ccclib.org

14. ACTION AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS

§ Elections of Library Commission Officers

§ Review 2006 Annual Report and 2007 Work Plan draft

§ Set the 2007 Library Commission meeting dates

§ Library Marketing

§ Consider inviting the future District IV Board of Supervisor and present Mayor of Concord, Susan Bonilla, to a future meeting

§ Invite District III Supervisor Piepho to a future meeting to discuss East County library service

15. 9:00 p.m. ADJOURNMENT TO THE NOVEMBER 16, 2006 LIBRARY COMMISSION MEETING

§ Contact telephone number during meeting: (925) 646-6434.

§ **Library Commissioners**, please call **Corinne Kelly, Executive Secretary**, at (925) 927-3206 by 5 p.m. Wednesday, September 27, 2006 if you will NOT be at the meeting.