



Contra Costa County

TO: BOARD OF SUPERVISORS
FROM: Anne Cain, County Librarian
DATE: February 6, 2007

SUBJECT: **Library Commission 2006 Annual Report and 2007 Work Plan** C.110

SPECIFIC REQUEST (S) OR RECOMMENDATION (S) & BACKGROUND AND JUSTIFICATION

RECOMMENDATION

Consider the Contra Costa County Library Commission 2006 Annual Report to satisfy the Advisory Body Annual Report requirement issued by the Contra Costa County Board of Supervisors on June 18, 2002, Resolution No. 2002/377

FINANCIAL IMPACT

None.

BACKGROUND

**2006 Contra Costa County Library Commission Annual Report
2007 Work Plan**

Library Commission meets 4th Thursday of alternating months
Library Administration, 75 Santa Barbara Road, Pleasant Hill
Walter Ruehlig, Chair
Wayne Johnson, Vice Chair
Staff: Anne Cain, County Librarian

1. Activities

- Commissioners served as liaisons to their appointing authorities relating to the County Library and library services.
- Commissioners inform Library Friends and Foundations about Contra Costa County Library activities, and many serve as board members of the Library Friends and Foundations and are involved in fundraising activities.
- Commissioners attended Countywide Friends Council meetings.
- Commissioners attended many library programs and events in their communities and exchanged information about community libraries at the Commission meetings.
- Commissioners shared library services information with their communities.
- Commission Chair, Ruehlig (Antioch), wrote the Contra Costa Times Editorial response to a column about future libraries.
- Commissioner Smith served as President of the California Association of Library Trustees and Commissioners (CALTAC), completed a series of six articles for CALTACTICS about getting to know your elected leaders, and conducted board effectiveness training for Alpine County Library Commission.
- A sub-committee of the Commission interviewed and selected Commissioner Smith to serve two more years as Bay Area Library and Information Systems (BALIS) representative.
- Commissioner Burstyn (Walnut Creek) wrote a front-page article on the Danville Library's 10th anniversary for the Danville Times.
- Commissioner Villegas (Oakley) was recognized by the Board of Supervisors for the "Stop the Violence" poster contest.
- Commissioners were surveyed by the Library's government document special about their use of government information.
- Commissioners acknowledged former Deputy County Librarian, Rose-Marie Westberg upon her retirement for her 34 years of service to Contra Costa County Library.
- Commissioners toured Contra Costa County Library facilities in on January 28 and February 25, 2006.
- Commissioners participated in California Library Association's Day in the District January 27 and February 3, 2006 and Legislative Day in Sacramento April 26, 2006 and Commissioners worked with State and local representatives throughout the year to support funding for public libraries and other legislation of interest to local libraries.
- Commissioners participated in Senator Torlakson's Holiday Run, which raised \$1,000 for Contra Costa County Library.

CONTINUED ON ATTACHMENT: YES

SIGNATURE: *Anne Cain*

RECOMMENDATION OF COUNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

APPROVE OTHER

SIGNATURE(S): *Julie Innes*

ACTION OF BOARD ON *February 6, 2007*

APPROVED AS RECOMMENDED OTHER

VOTE OF SUPERVISORS:
 UNANIMOUS (ABSENT *none*)

AYES: _____ NOES: _____

ABSENT: _____ ABSTAIN: _____

Contact: **Anne Cain, County Librarian**
(925) 646-6423

cc: County Library Administration
County Administrator
County Auditor

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF AN ACTION TAKEN AND ENTERED ON THE MINUTES OF THE BOARD OF SUPERVISORS ON THE DATE SHOWN.

ATTESTED *February 6, 2007*

JOHN CULLEN, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR

By *K. Sinclair*, Deputy

- Commissioners received a report on the Public Library Foundation (PLF) and Commissioner Smith initiated educational lobbying effort with the California Library Association's Legislative Committee for full PLF funding.
- Commissioners received an update on the January 9, 2006 City Managers' meeting on the Library's Strategic Plan.
- Commissioners received a report on the Library's 2006-07 budget.
- Commissioners received a demonstration on OCLC's Open WorldCat and California Library Catalog (CALCAT). Open World Cat gives access through search engines to library holdings and points more people to library collections as a first source of information.
- Commissioners received a status report on the Library's database pilot program that was conducted in San Ramon, Hercules, and Antioch.

2. Accomplishments

- The Board of Supervisors and the Mayors' Conference reauthorized the Library Commission for five years, July 1, 2006 – June 30, 2011.
- Commissioners passed a Public Library Foundation (PLF) resolution and submitted a draft resolution that unanimously was supported by the Mayors at their November 2, 2006 meeting.
- Commissioners supported Proposition 81, the California State Library Construction Bond, which passed in Contra Costa County by 54%. As a citizen, Commissioner Smith made 25 presentations and obtained over 50 endorsements for Proposition 81, from school boards, labor and business groups, and current and former elected officials. BALIS passed their first resolution supporting Proposition 81.
- Commissioner Smith was selected to receive the California Library Association's (CLA) President's award for 2006 and the Board of Supervisors recognized Smith for this award at their October 24, 2006 meeting.
- Commissioners receive reports and updates, discuss and provide significant input to all of the library's major issues, initiatives, and new programs. Some of the topics covered this year included: the Strategic Plan for Contra Costa County Library and discussion of the City Managers at the January 9, 2006 meeting; Project Second Chance's literacy programs and outreach, the Library's partnership with the County's Office of Education on the educational portal, Ed1Stop; Library e-card service; Library's RSS Feeds (Really Simple Syndication); and Library's e-Vanced Solutions software.
- Commissioner Nolte (San Ramon) worked with San Ramon Library staff on the annual jazz program and on the retirement party of former San Ramon Senior Branch Librarian, Joyce Gunn.
- Commissioners continue to support city read programs throughout Contra Costa County.
- Commissioners worked with local businesses, organizations, individuals, Friends of the Library groups, and Library staff to raise funds for library materials.
- Commissioners who are Friends and Foundation members were recognized at the Board of Supervisors October 24, 2006 meeting when October 22-28, 2006 was proclaimed as "Friends and Foundations of the Library Week in Contra Costa County".

3. Facilities

- Commissioner Hoisington (City of Lafayette) participated in fundraising and planning for the Lafayette Library and Learning Center.
- Commissioners toured West and Central County Libraries.
- Commissioners attended the November 11, 2006 opening of the Hercules Library.
- Commissioners participated in the May 19, 2006 opening of Concord's Monument Futures Library opening.
- Commissioner Burstyn, Hoisington, Fugazzi, Fuller, Enholm, Madfes (Friends Council), McGrady (City of El Cerrito), MacAulay (City of Hercules), and Chair Ruehlig worked with their communities to plan new libraries.
- Commissioner Fugazzi attended several meetings with the City of Brentwood and served on the City's Capital Facilities Task Force.

4. Attendance/Representation

The 29-member Library Commission is diverse and meets the Board of Supervisors' goal to maintain an ethnic, economic, and geographic balance. A wide range of ages is also represented including members from the Countywide Youth Commission.

All six meetings in 2006 achieved a quorum (*Attachment- individual Commissioner attendance*).

5. Training/Certification

- Commissioners viewed the videotapes on the Brown Act and Conflict of Interest.
- Commissioners were updated at the County's June 27, 2006 training for all advisory bodies to the Board of Supervisors.
- Commissioners renewed their membership in the California Association of Library Trustees and Commissioners (CALTAC).
- Commissioners attended California Library Association's 108th Annual Conference, November 2006.

Proposed Work Plan/Objectives for 2007

Goal 1: Support funding for the library

- Objective 1: Continue to work with the Friends of the Library groups, local businesses, cities, and the County to maintain partnerships for funding of increased library hours, services, and collections. Involve all Friends' groups and other Countywide organizations for the continuation of working with the communities for new library facilities including enhances operating funding.
- Objective 2: Bring feedback and ideas from library communities to the attention of Library Administration.
- Objective 3: Continue to work with State and local representatives to obtain full funding for the Public Library Foundation (PLF) in conjunction with other organizations such as the California Library Association (CLA) and the California Association of Library Trustees and Commissioners (CALTAC).
- Objective 4: Participate in the 2007 California Library Association's Day in the District and Legislative Day in Sacramento.

Goal 2: Work with local communities on the various efforts to plan new library facilities

- Objective 1: Work with communities planning new library facilities.
- Objective 2: Alert community regarding valuable support of new library technology on improved patron services.
- Objective 3: Continue to educate communities on funding responsibilities and the process of planning new libraries.

Goal 3: Continue to be involved in the library's major initiatives

- Objective 1: Work with Library staff and communities on the Library's Strategic Plan and revise the plan as necessary.
- Objective 2: Continue involvement and strengthen relationships with Bay Area Library and Information Systems (BALIS), California Library Association (CLA) and California Association of Library Trustees and Commissioners (CALTAC), County Office of Education with expansion of library electronic resources; youth groups and local businesses.
- Objective 3: Continue to investigate technology to increase efficiency
- Objective 4: Schedule library staff, speakers, and other volunteer to give updates and discuss:
 - Capturing teens as reading advocates and obtain a strong youth visibility with activities within the Library, including library teen advisory bodies and consider an annual teen advisory body meetings with all members
 - Various library programs, services, technology, and initiatives
 - Continue education on library activities and services

Library Commission Attendance January 2006 – December 1, 2006		Total	Total	Total	Total	signed BROWN ACT & Ethics Orientation video viewing certification Received
COMMISSIONERS	REPRESENTING	Meetings	Absent	Present	Excused	
Ruehlig, Walter (Chair)	City of Antioch	6		6		X
Fugazzi, Ron	City of Brentwood	6		3	3	X
Atkinson, Joyce	City of Clayton	6	1	2	3	X
Boyd, Jeanne	City of Clayton Alternate	6		2	4	X
Howlett, Patricia	City of Concord Alternate	6		2	4	X
Simutis, John	City of Concord	6		4	2	X
Parker, Eleanor	Town of Danville Alternate	6		5	1	X
McGrady, Lloyd	City of El Cerrito	6		4	2	X
Brown, E. Joy	City of El Cerrito Alternate	6		5	1	
MacAulay, Bruce	City of Hercules	6		3	3	X
Walters, Andres (term ended 4/06)	City of Hercules	2		1	1	X
Williams, Adoria (term began 4/06)	City of Hercules Alternate	3		1	3	X
Hoisington, Mary Ann	City of Lafayette	6		5	1	X
Leffman, Robert	City of Lafayette Alternate	6		6		X
Fuller, Kathy	City of Martinez,	6		4	2	X
McClellen, John	Town of Moraga	6		6		X
Myrick, Dennis	Town of Moraga Alternate	6		1	5	X
Villegas, James	City of Oakley	6		5	1	X
Brown, Carol	City of Orinda	6		6		
Austin, N. Earl	City of Orinda Alternate	6		5	1	X
Loeza, Porfirio	City of Pinole	6		5	1	X
Dudiak, Ted	City of Pittsburg	6		4	2	X
Schmalenberger, Carol A.	City of Pittsburg Alternate	6		4	2	X
Johnson, Wayne	City of Pleasant Hill	6		5	1	X
Thiele, Beverly (term ended 6/06)	City of San Pablo	3		3		X
VACANT	City of San Pablo					
Nolte, Pauline	City of San Ramon	6		3	3	X
Prager Burstyn, Debra	City of Walnut Creek	6		5	1	X
VACANT	District 1					X
Bednarz, Ludwick M.	District 2	6		4	2	X
Weinberg, Robert	District 2 Alternate	6		3	3	X
Pearlstein, Helen	District 3	6		2	4	X
Couzens, Beatrice (term ended 6/06)	District 3 Alternate	3		1	2	X
Trezek, Joan (term began 6/06)	District 3 Alternate	3		3		X
Smith, Alan B.	District 4	6		6		X
Enholm, Greg	District 5	6		6		X
Butler, Yolanda (term expired 6/06)	District 5 Alternate	3		1	2	X
Marshburn, Peggy	Office of Education	6		5	1	
Goglio, Joseph	Contra Costa Central Labor Council	6		3	3	X
Ericco, Susan	Contra Costa Central Labor Council	6		2	5	X
Whitley, Robert	Contra Costa Council	6		5	2	
Shaffer, Ed	Contra Costa Council Alternate	6		2	4	
Madfes, Sherry	Contra Costa Friends Council	6		3	3	X
Mengel, Christina	Contra Costa Friends Council Alternate	6		1	5	
Deirdre Ruscitti (term began 11/17/05)	Contra Costa Youth Commission	4		1	3	
Utkarsh Vasa (term began 11/17/05)	Contra Costa Youth Commission	4			4	
Jennifer Tao (term began 11/17/05)	Contra Costa Youth Commission	4		1	3	
Shahzad Heidari (term began 8/06)	Contra Costa Youth Commission	2	1	1		