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## CONTRA COSTA COUNTY LIBRARY COMMISSION

# Minutes from Thursday, January 25, 2007

### 1. CALL REGULAR MEETING TO ORDER

Commission Vice-Chair, James Villegas, called the meeting to order at 7:05 p.m.

### 2. COMMISSION BOOKSHELF

Commissioners provided suggestions for current reading:

Flags of our Fathers

James Bradley

Cartoon History of the Modern World Part 1: From Columbus to the U.S. Constitution

Larry Gonick

Will Eisner's New York: Life in the Big City: New York, the Building, City People Notebook,

Will Eisner

Invisible People

Heart of the Storm: My Adventures as a Helicopter Rescue Pilot and Commander

Edward L. Fleming

The Making of a Chef: Mastering Heat at the Culinary Institute

Michael Ruhlman

Georgetown Ladies

C W Turner

"I Heard You Paint House". Frank "The Irishman" Sheeran & Closing the Case on Jimmy Hoffa

Charles Brandt

The Painted Veil

W. Somerset Maugham

The Soul of a Chef: The Journey Toward Perfection

Michael Ruhlman

Under and Alone: The True Story of the Undercover Agent Who Infiltrated America's Most

William Queen

Violent Outlaw Motor City

The Traders Joe's Adventure: Turning a Unique Approach to Business into a Retail and Cultural

Len Lewis

Phenomenon

Arthur & George

Julian Barnes

Cradle to Cradle: Remaking the Way We Make Things

William McDonald

The Ruby in Her Navel: A Novel of Love and Intrigue in the 12<sup>th</sup> Century

Barry Unsworth

### 3. ROLL CALL

LASTNAME	FIRSTNAME	TITLE	REPRESENTING	PRESENT	ABSENT	EXCUSED
Whitley	Robert	Library Commissioner	CC Council		X	
Shaffer	Ed	Library Commissioner	CC Council (Alternate)			X
Heidari	Shahrzad	Library Commissioner	CC Youth Commission	X		
Munson	Carol	Library Commissioner	CCC District 1		X	
Bednarz	Ludwik M.	Library Commissioner	CCC District 2			X
Weinberg	Robert	Library Commissioner	CCC District 2 (Alternate)			X
Pearlstein	Helen	Library Commissioner	CCC District 3	X		
Trezek	Joan	Library Commissioner	CCC District 3 (Alternate)	X		
Smith	Alan B.	Library Commissioner	CCC District 4	X		
Enholm	Greg	Library Commissioner	CCC District 5	X		
Ruehlig	Walter	Library Commissioner	City of Antioch	X		
Fugazzi	Ron	Library Commissioner	City of Brentwood	X		
Atkinson	Joyce	Library Commissioner	City of Clayton	X		
Boyd	Jeanne	Library Commissioner	City of Clayton (Alternate)			X
		VACANT	City of Concord			
McGrady	Lloyd	Library Commissioner	City of El Cerrito	X		
Brown	E. Joy	Library Commissioner	City of El Cerrito (Alternate)			X
MacAulay	Bruce	Library Commissioner	City of Hercules			X
Williams	Adoria	Library Commissioner	City of Hercules (Alternate)	X		
Hoisington	Mary Ann	Library Commissioner	City of Lafayette	X		
Leffmann	Robert	Library Commissioner	City of Lafayette (Alternate)	X		
Fuller	Kathy	Library Commissioner	City of Martinez			X
Villegas	James	Library Commissioner	City of Oakley	X		
Brown	Carol	Library Commissioner	City of Orinda	X		
Austin	N. Earl	Library Commissioner	City of Orinda (Alternate)	X		
Loeza	Porfirio	Library Commissioner	City of Pinole	X		

# Library Commission MINUTES

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LASTNAME	FIRSTNAME	TITLE	REPRESENTING	PRESENT	ABSENT	EXCUSED
Dudiak	Ted	Library Commissioner	City of Pittsburg	X		
Schmalenberger	Carol	Library Commissioner	City of Pittsburg (Alternate)			X
Johnson	Wayne	Library Commissioner	City of Pleasant Hill	X		
		VACANT	City of Richmond			
		VACANT	City of San Pablo			
Nolte	Pauline	Library Commissioner	City of San Ramon	X		
Burstyn	Deborah Prager	Library Commissioner	City of Walnut Creek	X		
Goglio	Joseph	Library Commissioner	Contra Costa Central Labor Council	X		
Pricco	Susan	Library Commissioner	Contra Costa Central Labor Council (Alternate)			X
Madfes	Sherry	Library Commissioner	Friends Council	X		
Mengel	Christina	Library Commissioner	Friends Council (Alternate)			X
Marshburn	Peggy	Library Commissioner	Office of Education		X	
Parker	Eleanor	Library Commissioner	Town of Danville	X		
McClellan	John	Library Commissioner	Town of Moraga	X		
Myrick	Dennis	Library Commissioner	Town of Moraga (Alternate)			X

Total Commission positions: 29

Commission positions filled: 26

Commission positions vacant: 3

Commission quorum: 14

With 21 Library Commissioners present, a quorum was established.

## VOTING:

According to the By-Laws of the Library Commission, in order for a vote to pass, a majority of the city representatives and a majority of the County representatives must approve it. Upon reauthorization of the Library Commission, the five special appointees to the Library Commission draw lots to determine whether their votes count with the cities or the County. Through June 2011 the special appointees will be counted as follows:

Three representatives votes count  
with the cities

- Youth Council
- Friends Council
- Contra Costa Council

Two representatives votes count  
with the County

- Superintendent of Schools
- Central Labor Council

## 4. INTRODUCTIONS

Also present at the meeting: Info Systems Project Manager, Lorrie Ann Butler, Automation Library Specialist, Jon Solomon, Information Systems Programmer/Analyst II, Stacie Deng, Deputy County Librarian: Public Services, Brian Gyoerkoe; Deputy County Librarian: Public Services, Laura O'Donoghue; Executive Secretary, Corinne Kelly; County Librarian, Anne Cain.

## 5. ITEMS FROM THE PUBLIC

There were no items from the public.

## 6. ACCEPTANCE OF MINUTES - Agenda Attachment 1

Commissioners approved the minutes from the November 16, 2006 meeting.

## 7. APPROVAL OF AGENDA

Commissioners approved the January 25, 2007 Library Commission Agenda.

## 8. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS –

Commissioner Burstyn mentioned that the City of Walnut Creek has approved funding for a downtown library. She is interested in sustainability and green buildings and requested Commissioners share with her any activity or measures that their community libraries used in planning new libraries in regards to environmental sustainability.

Commissioner Hoisington suggested that Burstyn contact Lafayette City Manager, Steven Falk, and Liz Warmerdam from the City of Hercules.

Commissioner Ruehlig mentioned the January 22, 2007 Antioch City Council study session and the Council's decision to move forward with a library and community center on the site next to the Prewett Water Park. The funding will come from the \$26 million in Mello Roos money, which are funds for city development, landscaping and school construction. The City recently hired a project manager to study the community needs. In a survey of 470 residents, 250 voted for a library as their first choice. The discussion includes integrating a community center and a library.

Ruehlig shared a recent *Contra Costa Times* – East County edition article featuring a photo of himself as former Chair of the Library Commission, being presented a plaque from former Vice-chair of the Commission Johnson.

Cain thanked Ruehlig for his continued support for libraries and mentioned his courage in speaking up at the Council meeting this week, while much of the talk was about the need for turf fields at the schools.

Commissioner Goglio mentioned his appreciation of Ann Grodin's speech during a recent non-profit funders forum of grant officers for foundations, where she mentioned the good fortune of the Lafayette community in receiving state bond funds extending out to other communities by making available and sharing its library's future resources. Goglio appreciated that this group was considering the needs of the County, not just the Lafayette community. Commissioner Hoisington said that resource sharing is one of the purposes of the Lafayette Library and Learning Center and added that the Commonwealth Club is already sharing its resources since programs are already being held in Lafayette.

Commissioner Nolte mentioned San Ramon and Dougherty Station's new Senior Branch Librarian, Anna Koch, who came from the Lafayette Library. San Ramon is looking forward to working with her. Nolte said that the City of San Ramon was selected as one of one-hundred best communities for young people in a nationwide search by the America's Promise Alliance for Youth (Brentwood was also selected). San Ramon Library staff Nancy Kreiser, Library Assistant, contributed to the San Ramon City Parks and Community Services application and Nolte commented that the decision was made partly on the excellent report with statistics that was included in the application and she feels that the San Ramon libraries played a big part in San Ramon receiving the award.

Commissioner Smith mentioned that the California Association of Library Trustees and Commissioners (CALTAC) is now an affiliate of the California Library Association (CLA). He also mentioned that at a recent event, Walnut Creek's former Mayor, Kathy Hicks, had a large display of her special awards, and in the middle of the display was her CALTAC award for an elected official of the year for her support for library services.

County Librarian Anne Cain said that the Library will renew the CALTAC membership for the Library Commissioners.

**9. CORRESPONDENCE**

Commissioners commented on the positive way that County Library staff responds to patron's letters and e-mails.

County Librarian, Anne Cain, said that the Library appreciates that e-mails and letters that are submitted. Many include good suggestions and feedback.

**10. REPORT FROM COUNTY LIBRARIAN - Agenda Attachment 4**

County Librarian, Anne Cain, shared information of interest to the Commission including: Contra Costa County's yearly event that recognizes employees at a Board of Supervisors meeting. Library staff submitted recommendations and then the Library nominated Pittsburg Branch Librarian, Marian Partridge for Library Employee of the Year and Project Second Chance's Literacy Director, Susan Lynn, as Library Manager of the Year. The overall County Manager of the Year was a member of the Department of Information and Technology (DOIT), who had worked with library staff in designing our network.

Cain alerted Commissioners to the possibility of a new library construction bond. This was mentioned at a recent Antioch City Council meeting and Cain wanted Commissioners to be aware of this if they encounter questions. A library construction bill has not yet been introduced, however it is possible that Senator Joe Simitiam will introduce a bill. This bill will probably start as a new fresh bill and not include setting money aside for previous 2000 applications. Once the bill is introduced, then it must move through the legislation, get signed by the Governor before it could be on the ballot. The earliest this bill could appear on a ballot would be in 2008.

Commissioner Ruehlig mentioned his recent conversation with Senator Torlkason, who said that many bills get submitted yearly, but most do not make it past the Appropriations Committee, on its way to the Governor.

Commissioner Enholm received a positive response to his question of the appropriateness of discussing this at the California Library Association's Day in the District meeting on January 26, 2007 with Assemblyman DeSaulnier.

Cain mentioned current communities considering new libraries include:

- § **Antioch:** as mentioned by Commissioner Ruehlig earlier, the Prewett site is moving forward to include a community center and possible amphitheatre as well as a library.
- § **Pittsburg:** conceptual drawing has a library on the second floor of a new community transit complex with retail on the first floor
- § **Byron:** School District passed a bond in June 2006 that includes a possible joint use library
- § **San Ramon:** possibly moving forward with the city center and a new library replacing the existing San Ramon Library

Commissioner Smith mentioned that in Sacramento he learned of a bill that if passed, would make government bonds pass at 55%, this would include library construction bonds. This may be something to include as a Library Commission Agenda Item.

Deputy County Librarian: Public Services, Laura O'Donoghue, mentioned that the Contra Costa County's First Five Commission (tobacco tax) for children ages 0-5 years gave \$21,000 to Contra Costa County Library to develop family literacy programs in East County. A Library team developed a parent education program about their important role in helping children become successful readers. These programs will be in Antioch, Bay Point, Brentwood, Oakley, and Pittsburg. Family literacy events will be held to provide opportunities for parents to see activities demonstrated. Reading material for this age group will also be added to the collection with the funding.

Contra Costa County Library is planning the Summer Reading Program, Get a Clue. The 2007 program's theme will be the same for children, teens, adults and new this year the Summer Reading

Program will also include a baby program. The Summer Reading Program runs from June 11 – August 20, 2007. Commissioners will receive updates as they become available.

The Library received a \$15,000 grant from Target® stores for the West County Reads bilingual calendar. The calendar lists many of the Library's children's programs and features children's artwork. Copies of these calendars were made available to Commissions.

**11. BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD REPORT**

There was no BALIS Advisory Board report because there has not been a meeting. Commissioner Smith said that the next meeting is scheduled for January 31, 2007.

**12. OLD BUSINESS**

**HERCULES LIBRARY REPRESENTATIVES WILL DISCUSS THEIR NEW LIBRARY**

Hercules Alternate Commissioner Williams updated the Commission on the new Hercules Library, which opened to the public on November 11, 2006 and she shared a slide presentation "The New Hercules Library – Our Community's Efforts".

Commissioner Williams explained that the Hercules Library is the largest Contra Costa County community library at 21,500 square feet. Circulation at the Hercules Library was over 13,000 items in December and 90% of the circulation was done by self-check out. Hercules's new Senior Branch Librarian is Elliot Warren, who was the San Pablo Branch Librarian, and before that he was the Youth Services Librarian at Pittsburg. Community participation at the Hercules Library is high with 500-600 patrons daily. Over 700 library cards were issued during the first weekend and prior to opening the library, over 800 library cards were issued to school age children of the community, with an additional 300-400 cards issued in December. The population of Hercules is 25,000. The Hercules Library has both a Library Commission and a Library Foundation. The Commission is advisory to the City Council and the Foundation raises funds for the library construction.

Williams said that the Friends bookstore is open during the hours that the Library is open, which is 45 hours per week. There are over 100 Hercules volunteers. The Library has an active computer and homework center. There is a gorgeous sky garden and a café is planned to open soon (hosted by the City's Parks and Recreation department). The teen center is very popular and busy after school hours. Williams mentioned the wavy wall with display cases and multicultural books that reflect the Hercules community. The library has a gas fireplace. The children's area has a children's garden with hand painted bricks and tiles, and a story cone with a skylight.

Commissioner Madfes thanked the County Commission for sending the Hercules Library Commission the recent letter and for attending the grand opening. She thanked the County Library staff for helping with the library and explained the many months and years that the County worked to help the City of Hercules bring their Library to reality. The Friends of the Hercules Library has had three well-attended programs. There is a conference room that seats sixty people and it is full during the programs. Mother Goose storytime begins next month. The Hercules Library will have its first book club. Madfes added that one of the proudest moments for the City of Hercules was opening day of the Hercules Library. She added that it was a dream come true and urged everyone to visit it in the daytime and at night, it is gorgeous.

**PUBLIC LIBRARY FOUNDATION (PLF) UPDATE**

Commissioner Smith updated the Commission on recent developments with the Public Library Foundation (PLF) and distributed an update *PLF AT A GLANCE (attachment to the minutes)* Smith passed around letters of support for the PLF including letters from cities of Paso Robles, Concord, and

Antioch. He mentioned the support letters from Assemblymember DeSaulnier and Senator Torlakson, which are in the Commission packet. Smith said on November 29, 2007 he made a presentation to the California State Association of Counties CSAC Policy Committee.

Smith said that during the week of January 11, 2007 he went with Walnut Creek's Mayor Pro-Tem, Gwen Regalia, Stockton-San Joaquin County Public Library Director, Natalie Rencherto to give a presentation in Sacramento to the League of California Cities Community Services Policy committee that included 40 city council members, police chiefs and others. Smith said that most did not know about the PLF, but once they learned of it, they agreed that it is needed.

Commissioner Smith could make available a one-page talking point page about the PLF for those that want to talk to City Councils. State Librarian, Susan Hildreth, agreed to work with him to generate enthusiasm around California about the PLF. The current State budget has reduced some of the funding, but if communication continues about the PLF and the word spreads, hopefully the funding in the budget will increase.

Contra Costa County Board of Supervisors supports full funding of the PLF as a part of their legislative package. Smith suggests that library supporters write personal letters to city councils and to the Governor in support of the PLF. He suggested sharing the County, cities and Mayors' Conference resolutions with other groups to keep up the momentum.

### **13. NEW BUSINESS**

#### **CONTRA COSTA COUNTY LIBRARY'S WEB SITE GETS A NEW LOOK**

The Contra Costa County Library has made numerous improvements to its Web site [ccclib.org](http://ccclib.org). Library Specialist, Jon Solomon, shared some of the improvements, which include new features and content that make it easier to find and navigate. This is not a full Web site redesign, but a restructuring of the home page, which he referred to as a Web site "facelift".

Solomon explained that one of the goals of the Virtual Library is to have individual home pages of all Contra Costa County Libraries. He pointed out some of the enhancements, such as having the top header and menu, with a banner and dropdown areas to simplify searching. A link has been added to the side. The new page has one list with all of the locations, open hours, and programs in one place.

Solomon explained section 508 compliancy, which means that a web site has to be fully functional for all users, including assistive technology (such as screen readers), to obtain this status, which [ccclib.org](http://ccclib.org) has.

Solomon showed the enhanced Government information page, which now has the information in one place and streamlined to the basic needs of users. Tax information will soon be featured on this site. A new shortcut link is to click on the County Seal and this brings the user to Contra Costa County's Website. There is also a new College Resources information page that has user-friendly searches.

Another goal of the facelift is to integrate the Library's catalog and get users access to the catalog from the Library's Web site with more search options.

The featured slide show of rotating books that are in the collection change weekly and feature five to six different items recommended by Library Staff. Solomon demonstrated that if the mouse rests on the rotation image, the image will remain.

The Virtual Library Team is responsible for updating the entire Library Web site. Library staff from all community libraries offer input to the Virtual Library Team. Recommendations for the Web site come from the youth and teen services staff, Branch Librarians and the community. The Team provides the technical support and the management of the Virtual Library for a standard and consistent look as a way of branding the Contra Costa County Virtual Library.

Commissioner Enholm requested a link on the location page, so that the Contra Costa County Library locations and hours could print out on one 8 ½ X 11 page.

Commissioner Ruehlig thanked the Virtual Library team for their information and he really liked that the Library is focusing on consistent branding for the Contra Costa County Library.

Commissioner Fugazzi questioned the accessibility of the location maps as a link to the Web site, which Solomon demonstrate that each map appears with one click of the mouse and includes directions.

Cain mentioned that during the last two weeks, Automation Staff and the Virtual Library team have been busy with a virus that recently attacked the Library's computers, which has been a major problem. Commissioner Burstyn said that she did not notice any problems recently with the computers in her community library.

**LIBRARY COMMISSIONERS WILL CONSIDER PROVIDING THEIR CONTACT INFORMATION ON THE LIBRARY'S WEB SITE**

Commissioners names and their appointing agency is noted on the Library's Web site. Because of an e-mail request from the public, the Library is asking Commissioners to consider if they want to have their personal contact information added as a link to the Library's Web site . Commissioners could use the current e-mail [libadmin@ccclib.org](mailto:libadmin@ccclib.org) or the comment link that is on the Web site [http://www.ccclib.org/libinfo/Commission/commission\\_form.html](http://www.ccclib.org/libinfo/Commission/commission_form.html) . They could also use the Library's Administration address. The Library cannot post Commissioner's home information without their permission and will continue to use the existing e-mail and address unless requested by a Commissioner to make other information available.

Commissioners discussed reasons that the public may want to contact them. Currently if someone wants to contact a Library Commissioner his or her contact information will be given. Commissioner Goglio said that the information is available in the County's Maddy Book

Commission Vice-chair Villegas mentioned the links similar to City Council members and asked if the Library could provide Commissioners with e-mails similar to Library Staff, but due to network security, this would not be possible.

**14. AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS**

- § Library Marketing
- § Invite District IV Board of Supervisor, Susan Bonilla, to a future meeting
- § Invite District III Supervisor Piepho to a future meeting to discuss East County library service
- § Schedule tours of Contra Costa County Libraries
- § Report on Legislative Day in the District
- § Library Budget
- § Commissioner Smith mentioned that in Sacramento he learned of a bill that if passed, would make government bonds pass at 55%, this would include library construction bonds. This may be something to include as a Library Commission agenda item.

**15. ADJOURNMENT TO THE MARCH 22, 2007 LIBRARY COMMISSION MEETING**

The January 25, 2007 Library Commission Meeting adjourned at 8:50 p.m.

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Submitted by Corinne Kelly  
Executive Secretary  
Contra Costa County Library