

CONTRA COSTA COUNTY LIBRARY COMMISSION

A G E N D A

DATE: Thursday, November 15, 2007
TIME: 7:00 p.m.
LOCATION: Contra Costa County Library Headquarters
75 Santa Barbara Road, Pleasant Hill, Administration Conference Room C

 The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 24 hours before the meeting, at (925) 646-6423.

1. **CALL REGULAR MEETING TO ORDER**
The Library Commission Chairperson will call the meeting to order.
2. **COMMISSION BOOKSHELF**
Library Commissioners can provide suggestions for current reading.
3. **ROLL CALL**
4. **INTRODUCTIONS**
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
5. **ITEMS FROM THE PUBLIC**
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and all speakers must fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.
6. **ACTION ACCEPTANCE OF MINUTES - Agenda Attachment 1**
Commissioners will approve or amend the minutes for the meeting of September 27, 2007.
7. **ACTION APPROVAL OF AGENDA**
Approve or amend the agenda for the meeting of November 15, 2007.
8. **ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS**
-Agenda Attachment 2
Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members including:
 - Viewing Comcast Local Edition taping featuring library staff discussing library services.
 - Commending former Library Commissioner, Joseph Goglio, for 16 years representing the Contra Costa Central Library Council on the Library Commission
9. **CORRESPONDENCE - Agenda Attachment 3**
Receipt and referral of Library Commission correspondence.
10. **REPORT FROM COUNTY LIBRARIAN - Agenda Attachment 4**
County Librarian will report on items of interest to Commissioners.
11. **BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD REPORT**
Information from the BALIS Advisory Board will be given on items of interest to Commissioners.

12. 7:20 p.m. OLD BUSINESS

A. GREEN BUILDING MEASURES - Agenda Attachment 5

ACTION Commissioner Deborah Bursytn will lead the Commission roundtable discussion on community library facilities “green” building measures that are incorporated into existing or new community libraries.

B. 2007 ANNUAL REPORT AND 2008 WORK PLAN PLANNING WORKSHEET

ACTION - Agenda Attachment 6

The Library Commission is required to submit an annual report and work plan to the Board of Supervisors to satisfy the County’s advisory body annual reporting requirements. Commissioners have submitted items for this report, which have been compiled for their review. The final document will be submitted to the Board of Supervisors following this review.

C. PUBLIC LIBRARY FOUNDATION (PLF) DRAFT RESOLUTION - Agenda Attachment 7

ACTION Commissioner Alan B. Smith will update the Commission on the PLF and provide a draft resolution for Library Commissioner’s review.

13. 8:00 p.m. NEW BUSINESS

A. LIBRARY MEASURES TAKEN FOR IDENTITY PROTECTION –Agenda Attachment 8

Library staff will address Commissioner Alan Smith's request for an information technology security discussion.

B. DIRECT LOAN CONSORTIAL BORROWING (tabled from July 26th meeting)

-Agenda Attachment 9

Library staff will give an update on Link+. With direct loan consortial borrowing, Contra Costa County Library patrons can request and borrow materials from other California libraries at no charge to the customer and the material is delivered any Contra Costa County Library. Material can be requested from the convenience of home, school, office, or community library through the Library’s Web site, ccclib.org.

C. CONSIDER 2008 LIBRARY COMMISSION MEETING DATES - Agenda Attachment 10

ACTION Commissioners will consider the proposed 2008 Library Commission meeting dates.

14. ACTION AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS

§ District III Supervisor, Mary Piepho, will attend the January 2008 meeting

§ Invite District IV Board Supervisor, Susan Bonilla, to a future meeting

§ Commissioner Smith requested to extend an invitation to Supervisors Glover (District VI) and Uilkema (District II).

§ Commissioner Burstyn requested that a yearly update be given on the continued collaboration with schools in library technology and electronic resources, as a follow up to a presentation last year on the collaboration

15. 9:00 p.m. ADJOURNMENT TO THE JANUARY 2008 LIBRARY COMMISSION MEETING

§ Contact telephone number during meeting: (925) 646-6434.

§ **Library Commissioners**, please call **Corinne Kelly, Executive Secretary**, at (925) 927-3206 by 5 p.m. Wednesday, November 14, 2007 if you will NOT be at the meeting.