LIBRARIAN
CONTRA COSTA COUNTY, CA
CONTRA COSTA COUNTY
The County of Contra Costa provides a full range of services through 25 County Departments divided into service areas such as: Public Protection, General Government, Health and Human Services, Growth Management, Special Districts and Authorities, and a number of affiliated organizations.

Contra Costa County is one of nine counties in the San Francisco-Oakland Bay Area, covers approximately 733 square miles, has one of the fastest growing work forces, and is rich in ethnic, cultural and socioeconomic population diversity. The County includes 19 incorporated cities, over one million residents and a diverse community environment including urban, suburban, industrial, agricultural and port areas. Nearby are prestigious public and private academic institutions, including Stanford University, University of California, Berkeley, University of San Francisco, University of the Pacific, and various California State University campuses. Recreation within the County varies from fishing, boating, water skiing, hiking, horseback riding and camping.

ABOUT THE LIBRARY DEPARTMENT
The Library Department is made up of over 400 employees serving 26 community libraries throughout Contra Costa County. Its mission is to “Bring People and Ideas Together.” The department ensures easy, equitable access to library services for all Contra Costa County residents. It seeks to enrich lives by delivering a consistent, high-quality, and inviting experience at all points of contact.

The Library is an innovative, entrepreneurial, and dynamic civic institution that is committed to providing exceptional service to its communities. The Library assumes a critical role in making the communities strong, equitable, resilient, and progressive.
THE POSITION: LIBRARIAN

Our librarians encourage others to discover new interests, follow their passions, learn from their peers, and embrace reading. In this position you will enhance the lives of the members of your community. The Contra Costa County Library offers exciting opportunities for enthusiastic library professionals to work in a fast-paced, culturally diverse environment. We have multiple openings throughout the County.

The ideal candidate will have a proven track record demonstrating the ability to:

• Partner with community-based organizations and community groups to promote library services
• Develop inspiring programs to build literacy, further education, and foster a love of reading
• Promote our collections and reading through readers advisory, recommendation lists, blog entries, author talks, book discussions, and other innovative methods
• Foster digital literacy and provide age-appropriate technology instruction
• Develop collections and efficiently utilize library space, ensuring a safe and inviting area
• Provide customer and reference service
• Create and conduct imaginative programs
• Embrace new challenges

Contra Costa County encourages interested candidates to consider this exceptional career opportunity with one of the Bay Area’s most progressive and respected libraries.

To read the complete job description, please visit the website, www.cccounty.us/hr. The eligible list established from this recruitment may remain in effect for one year and will be used to fill other librarian vacancies as they arise.

MINIMUM QUALIFICATIONS

EDUCATION
Possession of a Master’s Degree in Library and Information Science, from a school of librarianship accredited by the American Library Association. Candidates who have completed their degree requirements for the Master’s Degree and waiting for conferral are welcome to apply.

EXPERIENCE
Two (2) years experience in a customer oriented environment.

LICENSE REQUIRED
Candidates must possess and maintain throughout the duration of employment a valid California Motor Vehicle Operator’s License. Out of state valid motor vehicle operator’s license will be accepted during the application process.
COMPENSATION AND BENEFITS
Contra Costa County offers a wide range of competitive benefit options to meet the needs of our diverse workforce and their families. These benefits include but are not limited to:

**SALARY**
The salary for this position is within an established annual range of $55,443.48 - $70,803.59.

**HEALTH & WELFARE BENEFITS**
• Medical – HMO & PPO Insurance
• Dental – PPO & DHMO Insurance
• Basic Life Insurance and Supplemental Life Insurance (with optional dependent coverage)
• Health Care Spending Account, Dependent Care Assistance Program

**WELLNESS PROGRAM**
Contra Costa County has a robust Employee Assistance Program providing confidential assistance for employees and their families.

**WORK/LIFE BALANCE**
• 10 Paid Holidays
• Vacation
• Sick Leave
• Personal Holiday

**EXTRA PERKS**
• Training - Contra Costa County offers free training sponsored by Contra Costa County and the Library Department
• Partial reimbursement for continuing education

**FINANCIAL FUTURE**
• Short-Term Disability Insurance
• Retirement Plan – Defined Benefit Pension Plan and Social Security
• Compensation Plan

**HOW TO APPLY**
All applicants, including County employees, are to apply on-line at www.cccounty.us/hr and submit the required information as indicated on the job announcement. Resumes are encouraged, but may not be substituted for the official application. It is the applicant’s responsibility to meet final filing deadlines noted on the job announcement and late applications will be disqualified. If you do not have access to a personal computer, you can apply on-line at any of the 26 community libraries located throughout Contra Costa County. To access community library locations and hours of operation, or to reserve a computer with a library card, please contact the Contra Costa County Library at **1(800) 984-4636**.

Applications will be accepted until May 31, 2019.