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PROJECT SECOND CHANCE - MONTHLY TUTOR CALENDAR

Month _____ **Tutoring Site** _____

Tutor _____ **Adult Learner** _____

TOTAL Tutoring Hours _____ **TOTAL Prep & Travel Hours** _____

Date	Tutoring Hours	Prep & Travel Hours	Materials Used or Reason Lesson Cancelled

What goals did you work on this month (from the goals you set on the semi-annual Goals form)?

What skills did your learner work on this month?

Any other accomplishments, challenges or thoughts?

☐ Check here if we may mention these accomplishments in the next newsletter.

☐ Check here if your student wants a certificate for completing the following (textbook):

_____ Level: _____ Tutor will pick up the certificate at: _____

☐ Check here if you'd like to talk with staff about any challenges or if your match is ending.

Please return this form by the 5th of the following month to: PSC, 1750 Oak Park Blvd., Pleasant Hill, CA 94523. You may also send it via interlibrary mail to PSC Pleasant Hill, email (psc@ccclib.org), fax 925.646.6461, or call 925-927-3250. Form available at http://ccclib.org/psc/useful_links.html