MEETING OF THE LIBRARY COMMISSION
Minutes

DATE: Thursday, September 15, 2022

1. CALL THE MEETING TO ORDER / ROLL CALL
Chair Michael Fischer called the meeting to order at 7:00 p.m.

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With twenty commissioners present, a quorum was established.
2. **INTRODUCTIONS**
One new commissioner attending this evening: Clifton Louie, ALternate Commissioner from District 3.

3. **PUBLIC COMMENT**
None this evening.

4. **ACCEPTANCE OF THE MINUTES**
Commissioner Wilson stated that he had been present at the July meeting. Commissioner LeFrak moved to accept the minutes with Peter’s edit. Commissioner Wilson seconded the motion.

*The motion was approved by commission vote. 19 Aye votes. One abstention.*

5. **COUNTY LIBRARIAN REPORT –**
- County Librarian Alison McKee introduced new commissioner, Clifton Louie (District 3 alternate)
- She also mentioned two commissioners who have left the Commission: Brian Campbell-Miller (Hercules) and Katherine Bracken (Pleasant Hill).
- The BOS has approved the MOUs necessary to move forward with the Library Foundation. Funds are now able to be used and progress should be forthcoming.

6. **RECONSIDERATION POLICY/PROCESS -**
Collection Development manager Deanna Lechman’s PowerPoint is attached to these minutes.

7. **SUMMERTIME AT THE CCC LIBRARY 2022 –**
Youth Services Librarian Amy Mockoski’s PowerPoint is attached to these minutes.

8.A. **LEGISLATIVE UPDATE –**
Commissioner Hildreth submitted that due to a lack of anything going on in Congress over the summer, she had nothing to report.

8.B. **LIBRARY FOUNDATION UPDATE –**
Vice Chair Gemmer gave a brief update on foundation happenings, including the approval by the BOS of the MOUs detailing how the funds can be used.
8.C. 2022 ANNUAL REPORT UPDATE –  
Chair Fischer once again explained the annual report process to the commission and solicited help from any commissioners that would like to join him. He then gave an October 7 deadline to provide a list of specific tasks each commissioner had performed in their capacity as library commissioners. This info, once collected, will be the basis for reporting to the BOS in 2022.

9. FORMATION OF A NOMINATING COMMITTEE FOR OFFICER POSITIONS IN 2023 –  
Chair Fischer explained that it was time for the annual election of commission officers at the November meeting. To prepare for this, a temporary Nominating Committee will be formed tonight and will complete their task at the November meeting. The following commissioners volunteered to join the committee:

- Jackie Feree
- Linda Sendig
- Peter Wilson

10. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS –  
Commissioner Holsington spoke about the Lafayette library’s SWELL program. It’s a two month program during the summer for teens, 10am to 2pm 5 days a week. It provides a safe place to hang out and has been very well attended, especially by teen boys. 
Commissioner Morgan suggested to all to encourage folks to get library cards. 
Commissioner Pursley mentioned the Pinole Library is having a two-day booksale on 10/15 and 16. 
Commissioner Feree mentioned that the Clayton Library will also have a booksale the last weekend in October. 
Chair Fischer mentioned again the likelihood the El Cerrito would end up with a new library as part of the BART transit Developent project going on there.

11. AGENDA SETTING FOR THE NEXT MEETING AND FUTURE TOPICS –  
Several commissioners voiced a desire for a budget update such as was provided last November.

Commissioner Mac suggested a review of Library safety protocols.

12. ADJOURNMENT TO THE November 18, 2022 LIBRARY COMMISSION MEETING.  
The meeting was adjourned at 8:50 p.m.

Submitted by Walter Beveridge, Executive Secretary, Contra Costa Library
Materials Reconsideration Process

DEANNA RABAGO LECHMAN
LIBRARY COLLECTIONS/TECHNICAL SERVICE MANAGER
Reconsideration Process

1. A patron submits a request for reconsideration.
2. The Request is sent to Library Administration on the same day it is received.
3. The County Librarian sends a letter of acknowledgement to the patron within 24 hours of receiving the Request, providing an overview of the process and that a formal response will be made within 30 days.
4. A staff committee will be assigned to objectively evaluate the specific item and determine if it should remain in the collection or be moved to another area.
5. The committee will reach a consensus and draft a response. The response will address each specific point raised in the request.
6. The draft response will be submitted to the County Librarian, who will review and make a formal response to the patron regarding the Library’s decision.
Evaluation Process
What we ask

How was this material brought to your attention?

Are you concerned about the item as a whole or a specific part?

What specific objections do you have to the item?
• Resolution 99/595 - Contra Costa County Policy for Collection Development and Access.
  • Selection Guidelines
  • Reconsideration of Library Materials

• American Library Association Library Bill of Rights

• Contra Costa County Library Collection Development Plan

Core Values
Committee review process

- Criteria for initial selection according to our Collection Development Plan.
  - Research reviews and criticisms.
  - Research the topic.
  - Research author or publisher.

- With item in hand, review cover and summary, classification, and particular area of concern.

- Are we following guidelines set forth in Contra Costa County Policy for Collection Development and Access?

- Would removing it violate the principles set in the ALA Library Bill of Rights?
SUMMER READING

HELLO!
I am Amy Mockoski
Librarian III - Youth Services
5,827
Babies, kids, teens & adults completed Summer Reading in 2022.
This was an increase of 773 from 2021.

353 live, 668 views
Attendance for County funded virtual events celebrating Summer Reading in 2022.

788,839
Minutes of reading were logged in the online version of the program using Beanstack.

Summer Reading promotes all kinds of learning for all ages
Summer Reading is a Key Library Service

Fights Summer Slide
Students that don’t read over the summer “slide” back at least 2 months, and research shows that Summer Reading and access to reading materials helps combat the slide.

Promotes Good Early Literacy Practices
Baby Summer Reading is designed to promote talking, singing, playing, writing and reading.

Encourages use of the library and collections
Summer is not break time for the public library! Libraries are busy and books are checking out.

Celebrates reading and summer learning
Summer Reading is the perfect opportunity to celebrate reading and STEAM learning.

Levels the playing field
Access to free learning opportunities and books is especially important for lower-income families that are statistically more likely to suffer achievement loss over the summer.

Positions library as the literacy center
Families recognize the library as partners in the educational journey of their children and teens.

READ BEYOND THE BEATEN PATH
SUMMER READING | June 1 - July 30, 2022
Sign up Today
Not Too Far Off the Beaten Path 😊

**Virtual Hike with East Bay Parks**
Thursday, June 2 | 10:30 a.m. and Thursday, July 7 | 2:30 p.m.

**Save Mount Diablo, 50 Years Strong:**
Honoring the Past, Inspiring the Future
Monday, July 11 | 6:30 p.m.

**Drawing Animals with Mr. Abe**
Thursday, June 23 | 2 - 3 p.m.
Free Student Meals or Lunch at the Library

During Summer 2022, Contra Costa County Libraries served 5,640 meals and provided 2,801 food boxes.
Why are student meals at the library important?
School partnership meal programs help combat childhood hunger and obesity when school is out by providing free, healthy meals to children and teens in low-income neighborhoods.

Student meals and libraries work together to provide nourishment for the body and mind.

- Public libraries are natural spaces for serving free meals to children and teens while school is out for the day or the summer.
- Libraries are community spaces in the heart of the neighborhood.
- Libraries welcome all and they provide access, free of charge.
Pop-Up's at Food Sites

In Person Events with Grant Funding
Thank You!

Do you have any questions?
Amy Mockoski
Librarian III- Youth Services
amy.mockoski@library.cccounty.us

While I handed out lunches this year, I would play music and I took requests from all the kids. This meant that one day we played the Gummy Bear song 4 times much to one child's absolute delight. He shouts Gummy Bear! at me every time he sees me.

Juliana at the Antioch Library