

CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 1

MEETING DATE: Thursday, January 19, 2023

AGENDA ITEM #: 4.

ITEM: ACCEPTANCE OF THE MINUTES

RECOMMENDED ACTION:

Commissioners will vote to approve, with/without edits, the minutes of the November 17, 2022 meeting.

MEETING OF THE LIBRARY COMMISSION
Minutes

DATE: Thursday, November 17, 2022

1. CALL THE MEETING TO ORDER / ROLL CALL

Chair Michael Fischer called the meeting to order at 7:00 p.m.

LASTNAME	FIRSTNAME	TITLE	REPRESENTING	PRESENT	ABSENT	EXCUSED
Alaura	Claire	Library Commissioner	CCC District 3	x		
DeFraga	Matthew	Library Commissioner	City of Martinez		x	
Dexter	Jim	Library Commissioner	City of Martinez (Alt)	x		
Dozier	Julia	Library Commissioner	City of Pleasant Hill	x		
Faye	Vivian	Library Commissioner	City or Brentwood (alternate)	x		
Ferree	Jacalyn	Library Commissioner	City of Clayton	x		
Fitzpatrick	Arnold	Library Commissioner	City of Oakley (Alternate)	x		
Fischer	Michael	Library Commissioner	City of El Cerrito	x		
Garde	Shrikant	Library Commissioner	City of Orinda	x		
Gemmer	Nicole	Library Commissioner	Town of Danville	x		
Hildreth	Susan	Library Commissioner	CCC District 2			x
Hinton	Stacie	Library Commissioner	Central Labor (alternate)		x	
Hoisington	Mary Ann	Library Commissioner	City or Lafayette	x		
Huh	Dr. John M.	Library Commissioner	City of Antioch	x		
Koops	Barry	Library Commissioner	City of El Cerrito (alternate)	x		
LeFrak-Bellici	Zelda	Library Commissioner	City of Pittsburg	x		
Louie	Clifton	Library Commissioner	CCC District 3 (Alt)	x		
Lurvey	Heather	Library Commissioner	City of Walnut Creek (Alt)	x		
Mac	Ly	Library Commissioner	City of San Ramon	x		
Maher	Janette	Library Commissioner	Town of Moraga (Alternate)		x	
Marcotte	Jo Ellen	Library Commissioner	City of Hercules	x		
Masuda-Nash	Michel	Library Commissioner	City of San Ramon (Alt)	x		
Means	Richard	Library Commissioner	City of Pleasant Hill (Alt)	x		
Medrano	Antonio	Library Commissioner	City of San Pablo		x	
Molinelli	Jasun	Library Commissioner	City of Walnut Creek		x	
Morgan	Sarah	Library Commissioner	Town of Moraga	x		
Pena-Mendrek	Yolanda	Library Commissioner	City or Oakley		x	
Pursley	George	Library Commissioner	City of Pinole	x		
Robinson	Rich	Library Commissioner	CCCCD		x	
Rosekind	Rachel	Library Commissioner	CCC District 1	x		
Mackey	Lynn	Library Commissioner	Office of Education	x		
Sanguedolce	Robert	Library Commissioner	Town of Danville (Alt)	x		
Sendig	Linda	Library Commissioner	City of Brentwood	x		
Smith	Alan	Library Commissioner	CCC District 4	x		
Smith	Tommy	Library Commissioner	City of Concord			x
Swernoff	Michael	Library Commissioner	CCC District 2 (Alt)	x		
Thomas	Bryan	Library Commissioner	Central Labor	x		
Walker	Dorothy	Library Commissioner	City of Lafayette (Alternate)		x	
Wilson	Peter	Library Commissioner	CCC District 5			x
Wysinger	Carolyn	Library Commissioner	CCC District 1 (Alt)	x		

With twenty-two commissioners present, a quorum was established.

Total Commission positions: 24
Commission positions filled: 24
Commission positions vacant: 0
Commission quorum: 13

2. INTRODUCTIONS

Two new commissioners attending this evening: Richard Means, Alternate Commissioner Pleasant Hill and Jo Ellen Marcotte, Primary Commissioner from Hercules.

3. PUBLIC COMMENT

Commissioner Alan Smith made a point to mention during Public Comment that the blue color font on the Commission's agenda is very difficult to see for persons with various sight impediments and requested a different color choice if possible.

4. ACCEPTANCE OF THE MINUTES

Vice Chair Gemmer commented that while the minutes show her in attendance at the September meeting, she was indeed excused. She was also credited with having given the Foundation update at that meeting, which was instead presented by Commissioner Rosekind. Commissioner Dozier then made a motion to approve the minutes with the corrections suggested by Vice Chair Gemmer. Commissioner Huh seconded the motion.

The motion was approved by commission vote, seventeen Aye votes, four abstentions and one No vote.

5. COUNTY LIBRARIAN REPORT –

In addition to the written report, Alison also provided the following:

- County Librarian Alison McKee introduced new commissioners Richard Means, (Pleasant Hill alternate) and Jo Ellen Marcotte, Hercules. Jo Ellen was previously a member of the commission.
- She also mentioned two commissioners who have recently resigned from the Commission: Ly Mac from San Ramon and Carolyn Wysinger (Alt) from District One.
- Alison also shared that she had attended the LLLC Annual Gala along with VC Gemmer and Commissioner Hildreth.
- She also attended the 11/8 BOS meeting where discussion of unallocated ARPA funds would be discussed. There was indeed a robust discussion. The library has requested \$12 million of these funds for the new Bay Point Library FF&E. The Board decided to defer the decision to early 2023. Alison thanked Commissioner Wilson for staying on the call long enough to voice his support for the Bay Point Library.
- Alison reminded the commissioners to please attend the third and final installment of the Racial Equity course on December 6th.

6. CORRESPONDENCE -

No Commission correspondence was submitted to share from either the public or other commissioners this month. This is a new (returning) section of the agenda and will continue going forward.

7. LIBRARY BUDGET UPDATE, 2022 –

Gail McPartland's PowerPoint presentation will be appended to the minutes.

8.A. LEGISLATIVE UPDATE –

Commissioner Dozier reported to the Commission on current legislative Issues/matters of interest. The Legislative Working Group met with Alison to provide input on library-related legislative platforms to recommend for the county's Federal and State Legislative Platforms that are created every two years. The Platforms serve as a tool for focusing on and achieving the County's legislative goals. Commissioner Dozier gave a summary of the recommendations. Redline versions of the proposed version for both State and Legislative platforms are attached.

The BOS will consider adopting the county's proposed entire legislative platform at a meeting in January.

ALA: The ALA Executive Board sent a letter to FBI Director Christopher Wray expressing concerns about the threats directed to public school libraries and library workers. Also, Senator Reed (D-RI) Representative Grijalva (D-AZ) introduced the Right to Read Act that calls for funding to ensure that every student has a fully resourced library staffed by certified school librarians. Finally, ALA released Empowered by Reading as part of Unite Against Book Bans campaign. It has data and tools for the public to make the case for giving youth access to a wide variety of books.

8.B. LIBRARY FOUNDATION UPDATE –

Vice Chair Gemmer gave a brief update on the Library Foundation of Contra Costa: As of November 7, the LFCC was incorporated as a California public benefit corporation.

The next step is to file for federal tax-exempt status and designation as a 501c3 organization. Draft documents are in process to enable the filing and we hope to have more positive news regarding status by the next commission meeting.

In addition to progress regarding organizational structure, the LFCC can now receive contributions electronically through a donation page on the website of our fiscal sponsor, Ed Fund West. The Ed Fund West website also includes a dedicated page that describes the mission and vision of the countywide library foundation, namely to advance the Contra Costa County Library's mission to bring people and ideas together and bridge resource, opportunity, and equity gaps amongst its 26 branches by seeking public and private funding to : (1) enhance collections, programming, and resources, (2) to build and furnish new and revitalized libraries, and (3) to obtain new technologies and provide additional programs for youth, adults, and seniors.

8.C. 2022 ANNUAL REPORT UPDATE –

Chair Fischer had submitted the final version of the Annual Report/Work Plan. fHe noted several minor changes, including the timeframe the report covers (November 1 to the following October 31). Michael fielded several brief questions, asked once again for any additional items or feedback, then called for a motion to accept the report to be submitted for the December 13, 2022 BOS agenda.

VC Gemmer made a motion to accept the report as written. The motion was seconded by Commissioner A. Smith.

The motion was approved by unanimous commission vote, twenty-two Aye votes, zero abstentions and zero No votes.

8.D. NOMINATING COMMITTEE UPDATE –

Commission Feree reported to the commission about the Nominating Committee and its process. The first order of business was to elect a chair from amongst the members (commissioners Wilson, Feree and Sendig). Next, Chair Feree led the others through an examination of the attendance, participation and involvement of a few candidates. This year in particular is an easy one as there are two very capable candidates in place currently and each is eligible for another term. The discussion was mostly held in case either of them happened to decline the nomination. After a brief, 15-minute discussion, the group arrived at a consensus for 2023 officers.

9. NOMINATIONS AND ELECTION OF 2023 LIBRARY COMMISSION OFFICERS –

Commissioner Feree presented the slate of officer candidates for 2023:

Chair: Michael Fischer (El Cerrito) and Vice-Chair: Nicole Gemmer (Danville)

Chair Fischer then thanked the Nominating Committee members for their time and effort. Next, Commissioner Feree asked if there were any nominations from the floor for either position. There being none, a vote was called for. The specific motion made in this case was for a vote on the slate as a whole (Fischer for Chair, Gemmer as Vice Chair) AND the dissolution of the Nominating Committee until September 2023 (Agenda item 10). The motion was made by Commissioner Feree and seconded by Commissioner A. Smith.

The motion was approved by unanimous commission vote, twenty-two Aye votes, zero abstentions and zero No votes.

The 2023 Library Commission officers are Michael Fischer (El Cerrito) for Commission Chair and Nicole Gemmer (Danville) for Vice Chair.

10. DISSOLUTION OF THE NOMINATING COMMITTEE –

(See item 9 above)

The motion was approved by unanimous commission vote, twenty-two Aye votes, zero abstentions and zero No votes.

11. SET COMMISSION MEETING DATES FOR 2023 –

Contained in the meeting packet is a list of dates corresponding to the current Library Commission Meeting schedule of every third Thursday of odd-numbered months. Commissioner LeFrak made a motion to accept the schedule as printed in the packet. The motion was seconded by Commissioner Huh.

The motion was approved by commission vote, twenty-one Aye votes, one abstention and zero No votes.

12. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS –

No items were mentioned at this time. It was mentioned that going forward, this regular agenda item would be renamed and used as a place to collect / share the activities the commissioners participate in as far as the furtherance of commission goals as stated in the work plan

13. AGENDA SETTING FOR THE NEXT MEETING AND FUTURE TOPICS –

Nothing suggested here, however, earlier in the meeting Commissioner Dexter had expressed interest in reforming the Friends Council and was promised some contact information to assist in this. In response to a question from Commissioner Rosekind, Alison mentioned that Sunday Hours would be on a future agenda prior to the summer.

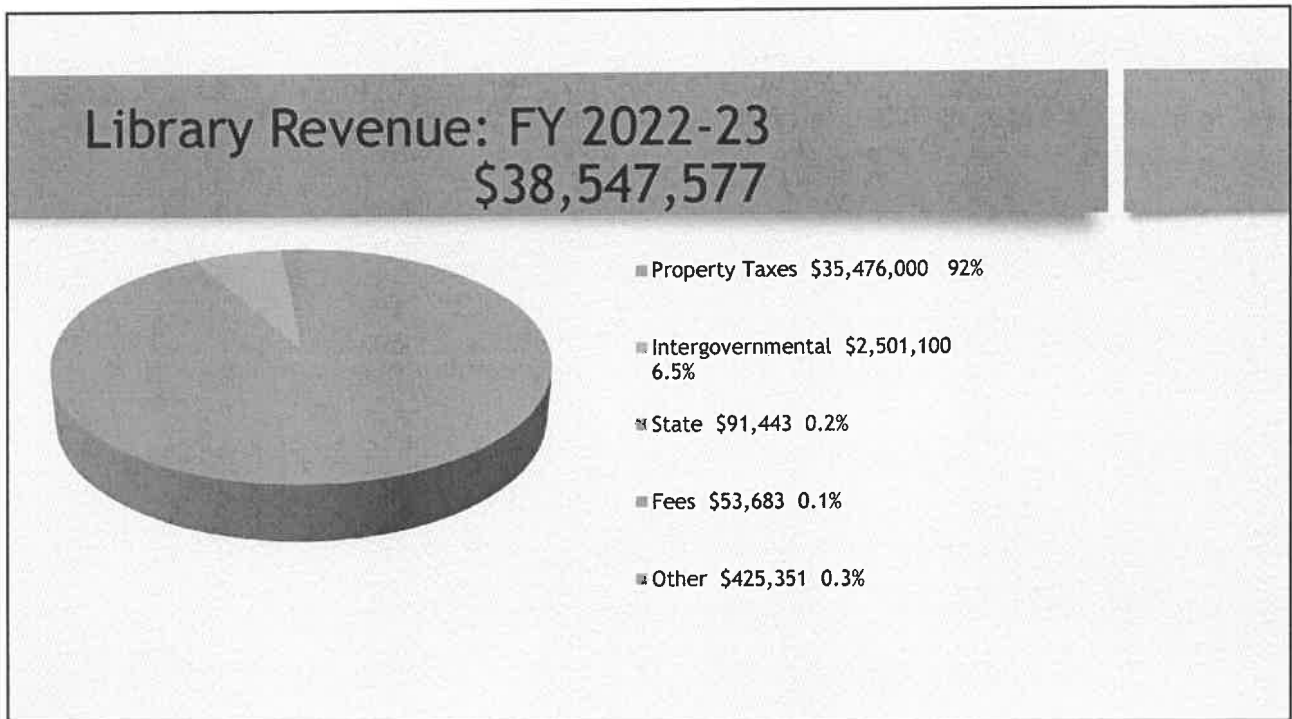
13. ADJOURNMENT TO THE January 19, 2023 LIBRARY COMMISSION MEETING.

The meeting was adjourned at 8:50 p.m.

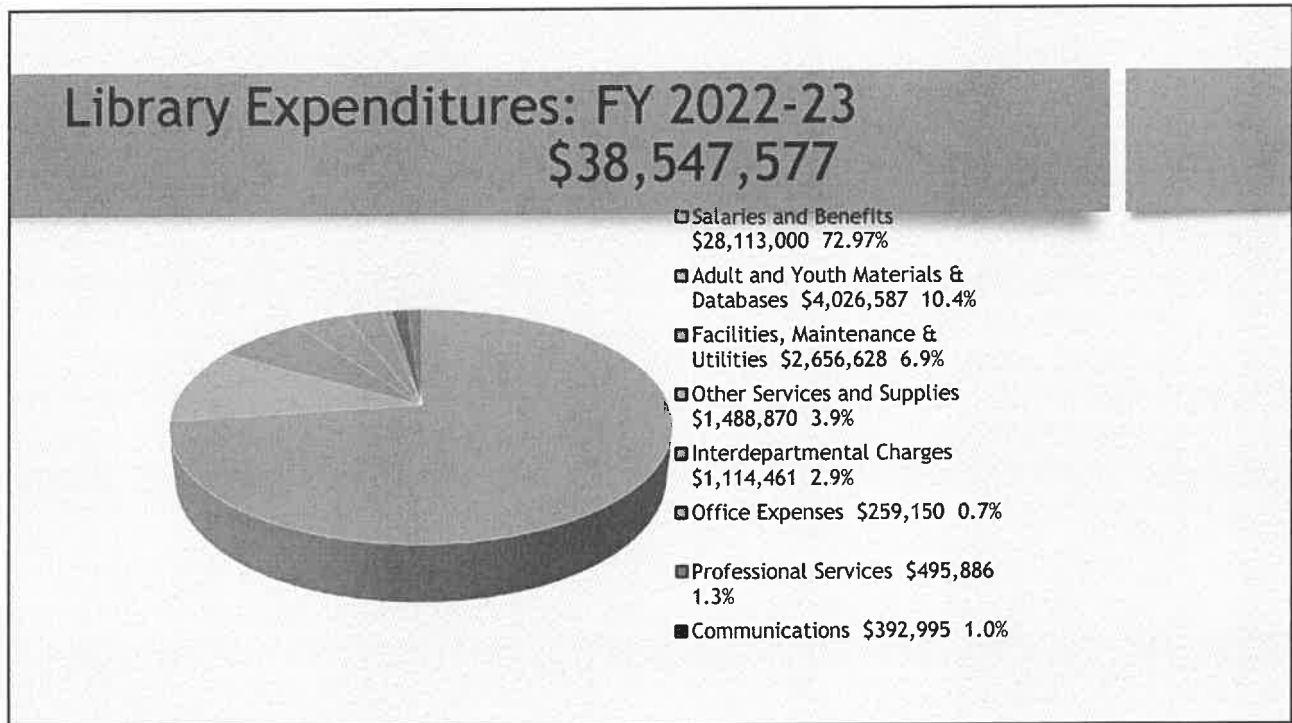
Submitted by Walter Beveridge, Executive Secretary, Contra Costa Library

Contra Costa County Library FY 22-23 Library Budget

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Highlights: FY 22-23 Revenue

	FY 22-23	FY 21-22	% Change
Property Taxes	\$ 35,476,000	\$ 33,066,855	+ 7.0%
Intergovernmental	\$ 2,501,100	\$ 2,302,108	+ 8.0%
State	\$ 91,443	\$ 82,299	+ 10.0%
Fees *corrected	\$ 53,683	\$ 32,900	+ 39%*
Other	\$ 425,351	\$ 625,838	- 32%

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Highlights: FY 22-23 Revenue

- Property Taxes - budgeted increase 7% over previous year; had been increasing 4-5% other years
- Intergovernmental - County HR, Auditor's Office, IT, County Counsel, etc
- State - Project Second Chance expands services through award of an English as a Second Language grant
- Fees - increase from \$32,900 to \$53,683 due to libraries being open for full service
- Other - Probation Dept, Library Service Areas

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Highlights: FY 22-23 Expenditures

	FY 22-23	FY 21-22	% Change
Salaries/Benefits	\$ 28,113,000	\$ 26,625,000	+ 6.0%
Collections	\$ 4,026,587	\$ 3,918,541	+ 3.0%
City Extra Hours	\$ 2,107,749	\$ 1,457,700	+ 31.0%
Facility Maintenance	\$ 1,488,870	\$ 1,469,278	+ 0.01%
Interdepartmental Charges (other County Depts)	\$ 1,114,461	\$ 1,287,948	- 13%

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Highlights: FY 22-23 Expenditures

- Salaries/Benefits -
 - Salary increases for managers, librarians and clerks (through promotion)
 - INCREASED TOTAL POSITIONS FROM 195.5 (FY 21/22) to 203.6 (FY 22/23)

- Collections: Adult and Youth Materials, and Electronic Resources
 - FY 20-21: \$3,570,761
 - FY 21-22: \$3,918,541
 - FY 22-23: \$4,026,587

- City Extra Hours -
 - 985.5 (County Fund) + 153 (City Funded) = 1,138.5 Total Weekly Open Hours

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Mid-Year Significant Events: Measure X

- Library Foundation -
 - \$ 50,000 Establish a County-wide Foundation

- Early Literacy Services
 - \$ 200,000 Early Literacy staff
 - Supports Early Literacy Van grant previously awarded

- Deferred Maintenance
 - \$ 4,000,000 County-owned facility maintenance
 - Antioch, Kensington, Pinole, Ygnacio Valley

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Mid-Year Significant Events: Deferred Maintenance

- **Measure X - \$ 4,000,000**
 - **Grants - 50%/50% match with Measure X**
 - California State Library Infrastructure Grant
 - \$ 793,000 for Antioch Library
 - Electrical, Exterior Lighting, HVAC, Roof
 - California State Library Infrastructure Grant
 - \$1, 139,540 for Pinole Library
 - Electrical, HVAC, Interior Lighting, Exterior Paint, Roof
 - **Library Funded**
 - Kensington Library Roof

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THANK YOU!

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Library Dept. Legislative Recommendations 2022

Current State with suggested changes and bodies the recommendations come from:

SUPPORT State financial assistance in the operation of public libraries, including but not limited to funding of the California Research and Education Network (CalREN), Lunch at the Library, Zip Books (CLA Legislative Committee) and the Pacific Library Partnership (CCC Library Commission).

SUPPORT State bonds and other State funding for public library renovation and construction.

SUPPORT continued funding for the California Library Literacy and English Acquisition Services Program, which provides matching funds for public library adult literacy programs that offer free, confidential, one-on-one basic literacy instruction to English-speaking adults who want to improve their reading, writing, and spelling skills.

SUPPORT a reduction in the 2/3rd vote requirement to 55% voter approval for locally approved special taxes that fund library services. SUPPORT any legislation that affirms the freedom to access library materials with diverse points of view. (CLA Legislative Committee and American Library Association)

OPPOSE any legislation that seeks to restrict access to library materials with diverse points of view.

SUPPORT funding for early literacy, school readiness, adult literacy, career development, vocational support, and assistance to vulnerable populations. (CLA Legislative Committee)

SUPPORT mandating (credentialed Teacher) Librarians in all California Public Schools. (CLA Legislative Committee)

SUPPORT legislation that allows libraries to purchase eBooks and e-audiobooks at the same price as consumers. (CLA Legislative Committee)

Current Federal with suggested changes:

SUPPORT funding for the Institute of Museum and Library Services (IMLS), the primary source of federal support for the nation's approximately 120,000 libraries and 35,000 museums and related organizations.

SUPPORT the reauthorization and funding for the Library Services and Technology Act (LSTA) including the Museum and Library Services Act.

SUPPORT federal funding for library renovation and construction projects. (Library Commission)

SUPPORT the expansion of broadband (high speed internet service) and the deployment of emergency technologies, such as small cell 5G, to drive economic development and job opportunities, support county service delivery, and improve health, education and public safety outcomes for residents.

SUPPORT the restoration of net neutrality to ensure open and nondiscriminatory access to online information.

SUPPORT legislation that allows libraries to purchase eBooks and e-audiobooks at the same price as consumers. (CLA Legislative Committee)

SUPPORT any legislation that affirms the freedom to access library materials with diverse points of view. (CLA Legislative Committee and American Library Association)

OPPOSE any legislation that seeks to restrict access to library materials with diverse points of view.