



MEETING OF THE LIBRARY COMMISSION
A G E N D A

DATE: Thursday, March 21, 2024
TIME: **6:00 p.m. LIBRARY COMMISSION MEETING**
LOCATION: **The Meeting will be held at the County Administration Building, 1025 Escobar Street in Martinez (Room 110A) and virtually via Zoom.**

ALTERNATE LOCATION: **352 Shoreline Drive, Pittsburg, CA 94565**

LINK TO JOIN VIA ZOOM: <https://us06web.zoom.us/j/82292423390?pwd=aZedToxVRfTEy9sVk6dvBLEuLkeaea>
[.1](#)

HOW TO JOIN VIA CALL-IN: **Meeting passcode is 656276 You may also dial in using this number: 1(669) 900-9128**

Meeting I.D.: 822 9242 3390

- Electronic agenda packet viewing is available at: <https://ccclib.org/commission/>
- Hard copy agenda packets are available for viewing at each Contra Costa County Library
- The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 72 hours before the meeting, at (925) 608-7730. After 72 hours prior, accommodation will be on a best-efforts basis.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please **call Library Administration**, at (925) 608-7700 by 5 p.m. **Wednesday, March 20, 2024 if you will NOT be at the meeting.** A quorum must be established **in-person** before a meeting can be held. A record is maintained of the Commissioner's attendance.

1. **6:00 p.m.**
(5 mins.) **CALL THE MEETING TO ORDER / ROLL CALL**
The Library Commission Chair will call the meeting to order. Walter will do a roll call to determine a quorum of attendees.
2. **6:05 p.m.**
(5 mins.) **WELCOME & INTRODUCTIONS**
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
3. **6:10 p.m.**
(5 mins.) **PUBLIC COMMENT –**
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may text your comments/questions to 925-818-0049 prior to the meeting. Public comment on agenda items can also be e-mailed to the Library Commission at walter.beveridge@library.cccounty.us *to be received one day prior to the Library Commission meeting.*

4. **6:15 p.m.**
Action
(5 mins.) **ACCEPTANCE OF MINUTES – *attachment 1***
Commissioners will approve or amend the minutes from the May 2023 meeting.
5. **6:20 p.m.**
Information
(5 mins.) **COUNTY LIBRARIAN REPORT - *attachment 2***
County Librarian Alison McKee will submit a written report on items of interest to Commissioners.
6. **6:25 p.m.**
Information
(5 mins.) **AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS**
Commissioners will suggest items for future meetings.

PRESENTATIONS

7. **6:30 p.m.**
PRESENTATION
(60 mins.) **LIBRARY COMMISSION ADVOCACY BEST PRACTICES -**
Sonoma County Library Commission Chair Deborah Doyle will discuss best practices for library commission advocacy.

CONTINUED BUSINESS

8. **7:30 p.m.**
Information
(15 mins.) **WORKING COMMITTEE REPORTS –**
 - A. Commissioner Dozier will report to the Commission on legislative matters. **(5 minutes)**
 - B. will update the commissioners on the Library Foundation of Contra Costa. **(5 minutes)**
 - C. Ad Hoc Advocacy Group leader will report on the group's first meeting. **(5 minutes.)**

OTHER BUSINESS

9. **7:45 P.M.**
ACTION
(5 mins.) **CORRESPONDENCE -**
Commissioners will review commission correspondence.
10. **7:50 P.M.**
ACTION
(10 mins.) **COMMISSIONER ANNOUNCEMENTS –**
Commissioners can use this time to share upcoming events, book sales and any other library-related information.
11. **8:00 P.M.** **ADJOURNMENT to the May 16, 2024 LIBRARY COMMISSION MEETING.**

ITEMS TO CALENDAR

- Commission Meeting, 6:00pm, Thursday, July 18, 2024

- Commission Meeting, 6:00pm, Thursday, Sep 19, 2024
- Commission Meeting, 6:00pm, Thursday, Nov 21, 2024

CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 1

MEETING DATE: Thursday, March 21, 2024

AGENDA ITEM #: 4.

ITEM: ACCEPTANCE OF THE MINUTES

RECOMMENDED ACTION:

Commissioners will vote to approve, with/without edits, the minutes of the January 18, 2024 meeting.

MEETING OF THE LIBRARY COMMISSION

Minutes

DATE: Thursday, January 18, 2024

1. CALL THE MEETING TO ORDER / ROLL CALL

Chair Nicole Gemmer called the meeting to order at 6:00 p.m.

LASTNAME	FIRSTNAME	TITLE	REPRESENTING	PRESENT	ABSENT	EXCUSED
Alaura	Claire	Library Commissioner	CCC District 3	x		
DeFraga	Matthew	Library Commissioner	City of Martinez			x
Dexter	Jim	Library Commissioner	City of Martinez (Alt)	x		
Dozier	Julia	Library Commissioner	City of Pleasant Hill	x		
Faye	Vivian	Library Commissioner	City of Brentwood (alternate)		x	
Ferree	Jacalyn	Library Commissioner	City of Clayton	x		
Fitzpatrick	Arnold	Library Commissioner	City of Oakley (Alternate)	x		
Fischer	Michael	Library Commissioner	City of El Cerrito			x
Garde	Shrikant	Library Commissioner	City of Orinda	xx		
Gemmer	Nicole	Library Commissioner	Town of Danville	x		
Hildreth	Susan	Library Commissioner	CCC District 2			x
Hinton	Stacie	Library Commissioner	Central Labor (alternate)			x
Hoisington	Mary Ann	Library Commissioner	City of Lafayette	x		
Huh	Dr. John M.	Library Commissioner	City of Antioch	x		
Koops	Barry	Library Commissioner	City of El Cerrito (alternate)	x		
LeFrak-Bellici	Zelda	Library Commissioner	City of Pittsburg	x		
Louie	Clifton	Library Commissioner	CCC District 3 (Alt)	x		
Lurvey	Heather	Library Commissioner	City of Walnut Creek (Alt)	x		
Masuda-Nash	Michel	Library Commissioner	City of San Ramon		x	
Kung	Amenda	Library Commissioner	Town of Moraga (Alternate)	x		
Marcotte	Jo Ellen	Library Commissioner	City of Hercules	x		
Rennie	Donna	Library Commissioner	City of San Ramon (HER)	x		
Means	Richard	Library Commissioner	City of Pleasant Hill (Alt)	x		
Medrano	Antonio	Library Commissioner	City of San Pablo	x		
Molinelli	Jasun	Library Commissioner	City of Walnut Creek		x	
Bergfeld	Emily	Library Commissioner	Town of Moraga		x	
VACANT		Library Commissioner	City of Oakley			
Pursley	George	Library Commissioner	City of Pinole	x		
VACANT		Library Commissioner	CCCCD			
Rosekind	Rachel	Library Commissioner	CCC District 1	x		
Mackey	Lynn	Library Commissioner	Office of Education		x	
Sanguedolce	Robert	Library Commissioner	Town of Danville (Alt)	x		
Sendig	Linda	Library Commissioner	City of Brentwood		x	
Hamill	Sue	Library Commissioner	CCC District 4	x		
Smith	Tommy	Library Commissioner	City of Concord	x		
Swernoff	Michael	Library Commissioner	CCC District 2 (Alt)	x		
Thomas	Bryan	Library Commissioner	Central Labor	x		
Walker	Dorothy	Library Commissioner	City of Lafayette (Alternate)		x	
Marsh	Dennisha	Library Commissioner	CCC District 5	x		
Eckert	Robin	Library Commissioner	CCC District 5 (alternate)	x		

With nineteen commissioners present, a quorum was established.

Total Commission positions:	24
Commission positions filled:	23
Commission positions vacant:	1
Commission quorum:	13

2. INTRODUCTIONS

Chair Nicole Gemmer announced the commissioners excused from this evening's meeting. Next the group went around the table and introduced themselves.

3. PUBLIC COMMENT

Two people from the city of El Cerrito introduced themselves and each proceeded to take their three minutes to discuss their dislike of the proposed location of the new El Cerrito library. They were informed that the City, not the Library Commission, is responsible for the decision of the location of the new library, not the Library Commission.

4. ACCEPTANCE OF THE MINUTES

No edits/corrections were proposed when asked. Chair Nicole Gemmer called for a motion to accept the minutes from November 2023 as submitted. Antonio Medrano (SPL) made the motion and Zelda LeFrak Seconded that motion.

The motion was approved by commission vote, nineteen Aye votes, no abstentions and zero No votes.

5. COUNTY LIBRARIAN REPORT –

County Librarian Alison McKee shared the following highlights from her printed report:

- Public Works Department has received a federal grant for \$15 million to install electric vehicle charging stations at a number of library branches around the county. The finished project will take several years.
- The Community Engagement meetings for the new Bay Point Library are progressing. So far they have been well attended with a significant amount of input from the community.

6. AGENDA SETTING FOR THE NEXT MEETING AND FUTURE TOPICS –

The following topics were either mentioned this evening or at prior meetings:

- Commissioner Hoisington suggested more on the Sunday Hours Pilot program.
- Commissioner Swernoff asked for more on book bans and FOIA rules.

7. 2023 FORUM DEBRIEF AND NEXT STEPS –

Chair Gemmer and Vice-Chair Smith began this portion of the meeting with a brief recap of the events at the 2023 Forum event back in December. Some time was devoted to the specific function of the Commission (advocacy vs. advisory) with a number of suggestions being floated about as to the real roll of the library commission. It was ultimately decided that an advocacy working group be formed to look into

ways library funding might be increased. The Commissioners who volunteered were Gemmer, Smith, Hammill, Sanguedolce, Louie, Hildreth and Rosekind. Walter will find a time for them to meet and the group will report out at commission meetings going forward.

8.A. WORKING COMMITTEE REPORT: Legislative Group –

2024-2025 State Budget Released by Governor Newsom The January Budget was released by the governor, which includes addressing a deficit of \$37.86 billion. And while the original deficit was almost twice that amount, any deficit of this size still presents a problem, and most economists do not believe that the state economy is going to get better. Notably contributing to the uncertainty is the postponement of collecting taxes (originally due April 2023).

1. Proposed budget impact on state library programs includes: Proposing pulling back \$131.3M of one-time General Fund support for **Local Library Infrastructure** initiated in the 2021 Budget Act, and forgoing the General Fund investments for the next 3 fiscal years. From the Cal. Library Assoc.'s comments about this portion of the budget: "...thanks to the advocacy of CLA and the support and assistance of the Senate President pro-tem Toni Atkins, then-Assembly Speaker Anthony Rendon, Governor Newsom, and State Librarian Greg Lucas, the 2021-22 State Budget included an unprecedented \$439 million in library construction grant funding for public library projects. The 2022-23 Budget also contained \$50 million in additional funding for library construction grants. The grants were used for various library health and safety construction projects, renovations, or expansions at public libraries. Interest in the program has been substantial, with applications to the State Library program far exceeding the dollars appropriated by the state. In fact, several months ago, CLA sent a letter to Governor Newsom, encouraging him to include up to another \$300 million for more infrastructure library grants in his new Budget if state revenues had stabilized. As CLA members are aware, the Governor and First Partner have been strong supporters of public libraries and library initiatives, so this proposed cut seems to speak to the severe budget challenges facing the Governor and Legislature.

Of special concern is whether the \$10M that we received from the State for the new Bay Point Library is in jeopardy.

- a. Reducing **Statewide Library Broadband Services** from \$35M to expand broadband access to isolated and under-served communities to \$1M.
- b. Next steps are that the Senate and Assembly budget committees hear budget bills and make recommendations for changes, the Governor will issue a May revision of the Budget.
2. **SB 321-Ashby (library cards for students)** Update: (Establish the Local Public Library Partnership Program, under the administration of the State Librarian, for purposes of ensuring that all pupils have access to a local public library by 3rd grade.) Approved by Governor Newsom in October 2023. However, due to the budget deficit, this may be put on pause due to lack of funding.
3. **SB 544 – Bagley-Keene Open Meeting Act (Teleconferencing)** (Regarding holding public meetings remotely) Update: bill was approved by the Senate, but companion bill **AB 817** just passed through the Assembly Committee on Local Government last week and is now in second reading.

8.B. WORKING COMMITTEE REPORTS: LFCC -

· In November a search began for a consultant to help create an actionable fundraising plan, provide a donor landscape analysis, and share expertise in strategic and campaign planning. An RFP was distributed to numerous local and national firms and bids were received from several qualified providers. A contract is

now being negotiated with one of them. The group is excited about taking this next step to build capacity, refine the strategic plan, and develop fundraising goals.

- In addition to other fundraising activities, we a grant was secured from the Gemmer Family Fund for \$25,000 to support programming and materials for the Juvenile Hall Library as well as to go toward the programming equity fund, which provides money to branches with less robust library support group infrastructure so they can present enriching programming opportunities to meet their patrons' needs and interests.

- Last, the LFCC would like to extend gratitude for the invitation to present at the December Friends and Foundation Forum.

9. CORRESPONDENCE –

No items received since previous meeting.

10. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS –

Commissioner Dexter: Martinez library friends booksale coming up on Feb. 10. The MTZ Library now donates all used books pulled from the shelves to the Martinez bookstore to resale.

Commissioner Medrano: The San Pablo Library is now receiving one or two large book donations every week. Some of the donations are in Arabic, some are Chinese novellas and there are books in Hebrew.

Commissioner Hoisington: WOW Program continues. The 2/14 program is about the Cantor Art Center at Stanford and the next is presented by a docent from the de Young Museum.

Commissioner Rosekind: The Kensington Library is presenting on Black Urbanism on Feb 10 and on 2/14 there is a cinema chat sponsored by the local book club.

Commissioner Lurvey: The Concord Library is collecting prom dresses and suits so local children have access to appropriate clothing for their upcoming proms.

11. ADJOURNMENT TO THE March 21, 2024 LIBRARY COMMISSION MEETING.

The meeting was adjourned at 7:50 p.m.

CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 2

MEETING DATE: Thursday, March 21, 2024

AGENDA ITEM #: 5.

ITEM: COUNTY LIBRARIAN'S REPORT

RECOMMENDED ACTION:

NO ACTION REQUIRED

County Librarian's Report to the Library Commission
Thursday, March 21, 2024

FY24-25 BUDGET

The Library's draft budget was submitted on time and balanced in February. Kudos and many thanks to Linda Martinez for the incredible amount of work she put into this huge effort. Budget hearings are taking place on Monday April 23rd and Tuesday April 24th. Each department will present the highlights of their upcoming budget. The schedule of department presentations has yet to be determined.

ANNUAL CITY LETTERS

Each year by March 31st, the Library provides a cost estimate for extra hours, technology and facility costs (if applicable) for the next fiscal year to each of our city partners. Extra hour options are for 6, 12, or 16 hours per week. If a City is going to change the number of extra hours they are funding in the next fiscal year, they must inform the Library by May 31st. Current extra hours are:

City	Branch Name	FY23-24	
		County Base	City Extra
Antioch	Antioch	40	0
Antioch	Prewett*	35	n/a
Brentwood	Brentwood	40	12
Clayton	Clayton	40	0
Concord	Concord	40	12
Danville	Danville	40	16
El Cerrito	El Cerrito**	40	6
Hercules	Hercules	40	6
Lafayette	Lafayette	40	16
Martinez	Martinez	40	0
Moraga	Moraga	40	0
Oakley	Oakley** *	40	n/a
Orinda	Orinda	40	16
Pinole	Pinole	40	0
Pittsburg	Pittsburg	40	12
Pleasant Hill	Pleasant Hill	40	12

San Pablo	San Pablo	40	12
San Ramon	Dougherty Station	40	6
San Ramon	San Ramon	40	16
Walnut Creek	Walnut Creek	40	12
Walnut Creek	Ygnacio Valley	40	12
n/a	Bay Point*	35.5	n/a
n/a	Crockett*	18	6
n/a	EL Sobrante	40	n/a
n/a	Kensington	40	n/a
n/a	Rodeo*	18	6
TOTAL		986.5	177
TOTAL OPEN HOURS		1163.5	

*outlets, not full-service libraries

**not eligible to fund more than 6 extra hours due to size limitations of facility

***not eligible to fund extra hours due to size limitations of facility

ANNUAL REPORT

The Library's 2023 Annual Report is completed and posted on our website in the 'newsroom' all the way at the bottom of the page and attached to this report.

NEW RESOLUTION RELATED TO SURPLUS LIBRARY MATERIALS

On March 5th, the Board of Supervisors approved a new resolution that updates and supersedes previous Board resolutions related to surplus library materials. It now is allowable for public schools, public school libraries, other County departments, and any third-party vendor whose contract has been approved by the Board of Supervisors to be recipients of the Library's surplus materials as well as Library Friends and Foundation groups. The new Resolution is attached to this report.

SUNDAY HOURS

We are continuing to make good progress working with the City of Concord to implement self-service Sunday open hours. We expect the service to begin this Fall.

STAFFING CHANGES

The Library's Administrative Services Officer (ASO) for Budget and Finance, Linda Martinez, has retired after 32 years of service with the County. Samantha Fithian has been hired as our new ASO for Budget and Finance. Cheryl Lee, former Library Services Manager, has left our organization and is now working for the Santa Clara County Library. Amy Brunson was recently hired as a Library Services Manager.

UPDATED STRATEGIC PLAN

The final version of the updated strategic plan has been submitted to Orange Boy for its final design. We expect to have it published and ready for distribution in April.

ANTIOCH LIBRARY CLOSURE FOR ROOFWORK

The Antioch Library will be closed from Tuesday April 30-Monday June 11th to get a new roof. The work is being funded by a combination of Measure X dollars and grant funds from the State Library.

FEDERAL "EARMARK" FUNDING

The Library is applying for \$2.5 million in federal 'earmark' funds (now called Community Project Funding) from Senators Padilla and Butler, and Representative Garamendi for the buildout of the new Bay Point Library.

COUNTY PUBLIC WORKS RECEIVED \$15 MILLION FOR EV CHARGERS AT LIBRARIES

The County received \$15 million in funding from the US Department of Transportation to install EV Chargers at 15 county library locations. The county libraries were chosen for this grant because they are active centers of their communities often near many services including retail, recreation, and city and county government offices. [News Flash • Contra Costa County receives \\$15 million for EV \(ca.gov\)](#)

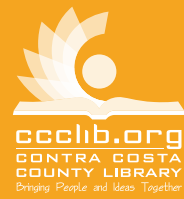
Respectfully submitted by Alison McKee, County Librarian



CONTRA COSTA COUNTY LIBRARY

ANNUAL REPORT

2023



Two thousand twenty-three gave us much to celebrate with lots of exciting new initiatives and projects.

Planning started for the construction of the new Bay Point Library, which will be situated in a new mixed use, high-density, transit-oriented development. We launched our very first cable TV and streaming advertising campaign focused on the Library's free digital resources, and it won an award for excellence in diversity, equity, & inclusion! The first ever countywide library foundation for Contra Costa was established as the Library Foundation of Contra Costa (LFCC). Their goal is to enhance library services for the entire county and to help decrease equity gaps in funding amongst the branches. We introduced a new all-electric early literacy van, called the Rolling Reader. The van provides new books and take-home literacy activities for young children in underserved communities.

We are very proud of these accomplishments as well as the everyday excellent service and programs Library staff and volunteers continue to deliver in all our communities.

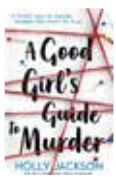
Alison McKee
County Librarian

MOST POPULAR BOOKS



EARLY READER

The Thank You Book
by Mo Willems



TEEN READER

A Good Girl's Guide to Murder
by Holly Jackson



MIDDLE READER

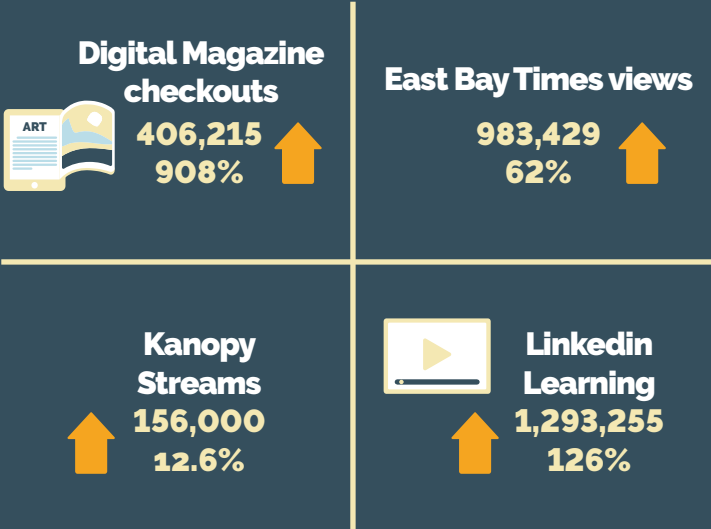
Dog Man - Mothering Heights
by Dav Pilkey



ADULT READER

Spare
by Prince Harry

BY THE NUMBERS



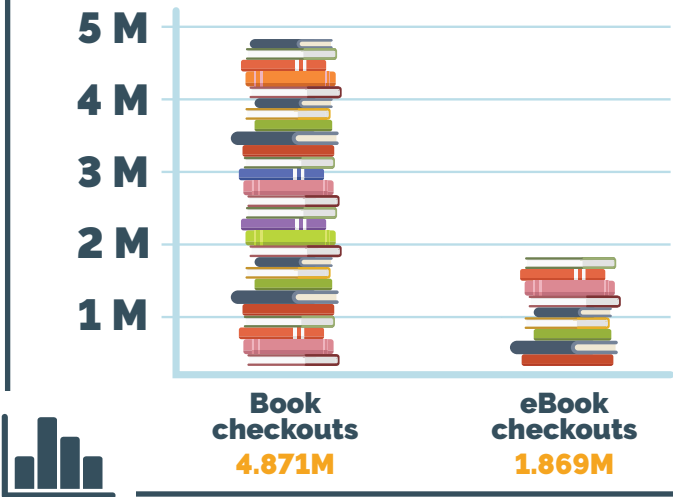
*Percentages are based on increases from 2022 to 2023

PROGRAMS



	Virtual Programs	In-Person Programs	Total Attendees
Children	42	4,318	230.6K
Teens	33	892	20.2K
Adults	230	1,860	47.8K
Total	305	6,070	298.6K

BOOKS BORROWED



VISITS



Virtual visits
4,987,988

In-Person Visits
2,304,075



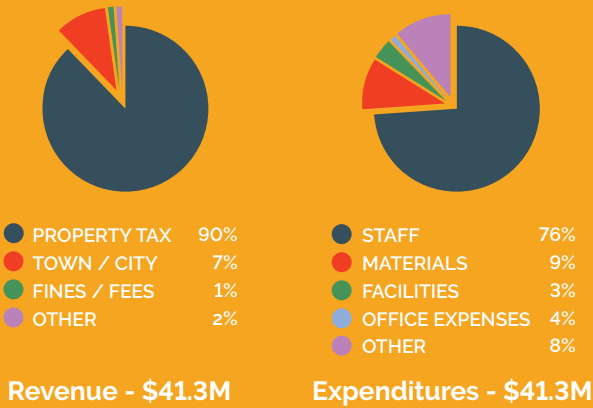
CONTRA COSTA COUNTY LIBRARY

ANNUAL REPORT

2023



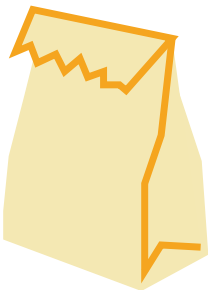
BUDGET



VOLUNTEERS

621
volunteers
19,448
hours served

MEALS SERVED



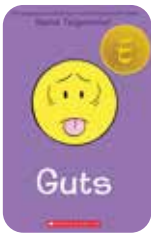
13,571

*Free healthy lunch and afterschool meals for children and teens 18 and under.

COUNTYWIDE READING PROGRAMS



SUMMER READING
6,470 participants



COMMUNITY READS FOR KIDS
Guts
by Raina Telgemeier



READ CONTRA COSTA
The Bandit Queens
by Parini Shroff

PROJECT SECOND CHANCE

Adult Literacy Program

Volunteer Tutors	231
Adult Learners	292
Tutoring Hours	14,021
Met/ Made Progress toward literacy goals	65%

26
Locations

District I Supervisor
John Gioia
El Cerrito
El Sobrante
Kensington
Pinole*
San Pablo

District II Supervisor
Candace Andersen
Danville
Dougherty Station
Lafayette
Moraga
Orinda
San Ramon
Walnut Creek*

District III Supervisor
Diane Burgis
Brentwood
Oakley
Prewett

District IV Supervisor
Ken Carlson
Clayton
Concord
Pleasant Hill
Walnut Creek*
Ygnacio Valley

District V Supervisor
Federal Glover
Antioch
Bay Point
Crockett
Hercules
Martinez
Pinole*
Pittsburg
Rodeo

*Shared library

The Contra Costa County Library is the pulse of the community. Working together, we spark imagination, fuel potential, and connect people with ideas and each other.



Legislation Text

File #: RES 2024-77, **Version:** 1

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Disposal of Surplus Library Materials

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution approving and authorizing the County Librarian to dispose of library books and materials that the County Librarian has determined to be surplus to the Library's needs by (1) donating the material to "Friends" groups and foundations that support Library activities, public schools and public school libraries, and other County departments, and (2) working with a third-party vendor pursuant to a contract approved by the Board of Supervisors.

FISCAL IMPACT:

None.

BACKGROUND:

By virtue of Board Resolution Nos. 78/107, 83/140 and 98/460, the County Librarian is authorized to dispose of library books and materials that the County Librarian has determined to be surplus to the Library's needs by donating the material to "Friends" groups and foundations that support Library activities. In April 2020, this Board authorized the County Librarian to execute a contract with a third-party vendor to dispose of surplus Library materials and pay a share of any proceeds to the Library.

The Resolution recommended today will update and supersede the previous Board resolutions to add public schools, public school libraries, other County departments, and a third-party vendor whose contract has been approved by the Board of Supervisors to the list of potential recipients of the Library's surplus materials.

CONSEQUENCE OF NEGATIVE ACTION:

The Library's current policies related to the disposition of surplus materials will remain unchanged.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

**IN THE MATTER OF DIRECTING THE COUNTY LIBRARIAN TO ARRANGE FOR THE DISPOSAL OR
REDISTRIBUTION OF SURPLUS LIBRARY MATERIALS**

RESOLUTION NO. 2024-____

WHEREAS Contra Costa County (“County”) operates a public library system that is comprised of 26 community libraries serving the County’s diverse population (the “Library”).

WHEREAS, consistent with the Library’s mission of bringing people and ideas together, the Library strives to offer the public a collection of materials that is current and engaging.

WHEREAS maintaining a collection of materials that is current and engaging requires culling materials that the County Librarian determines have become outdated, damaged, superseded, or no longer relevant to the collection (“Surplus Materials”).

WHEREAS other groups or organizations may be able to repurpose the Surplus Materials through sales that benefit the Library or through the use of the Surplus Materials for a public benefit.

WHEREAS the Library desires to dispose of Surplus Materials in a manner that simultaneously is efficient, serves the public and promotes environmental sustainability.

NOW, THEREFORE, BE IT RESOLVED NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of the County of Contra Costa (the “Board”) that the County Librarian is authorized to do all of the following:

1. Declare as surplus library materials, including books, magazines, and other items from the collection, that are determined to be outdated, damaged, superseded, or no longer relevant to the collection.
2. Dispose of Surplus Materials by donating them to one or more of the following: (i) groups and foundations known as “Friends” of the Library, (ii) public schools, (iii) public school libraries, (iv) other County departments, and (v) local non-profit organizations approved by the County Librarian.
3. Dispose of Surplus Materials by working with one or more third-party vendors, in accordance with a contract that has been approved by the Board.
4. Make space available in Library facilities for groups and foundations known as “Friends” of the Library, to enable such groups to sell Surplus Materials or to otherwise dispose of Surplus Materials in a manner that benefits the public.

BE IT FURTHER RESOLVED that this Resolution supersedes and replaces Resolution Nos. 78/107, 83/140, and 98/460.