



MEETING OF THE LIBRARY COMMISSION
A G E N D A

DATE: Thursday, May 16, 2024
TIME: **6:00 p.m. LIBRARY COMMISSION MEETING**
LOCATION: **The Meeting will be held at the County Administration Building, 1025 Escobar Street in Martinez (Room 110A) and virtually via Zoom.**

LINK TO JOIN VIA ZOOM: <https://us06web.zoom.us/j/82292423390?pwd=aZedToxVRfTEy9sVk6dvBLEuLkeaea.1>

HOW TO JOIN VIA CALL-IN: **Meeting passcode is 656276**
You may also dial in using this number: 1(669) 900-9128
Meeting I.D.: 822 9242 3390

- Electronic agenda packet viewing is available at: <https://ccclib.org/commission/>
- Hard copy agenda packets are available for viewing at each [Contra Costa County Library](#)
- The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 72 hours before the meeting, at (925) 608-7730. After 72 hours prior, accommodations will be on a best-efforts basis.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please **call Library Administration**, at (925) 608-7700 by 5 p.m. **Wednesday, May 15, 2024 if you will NOT be at the meeting**. A quorum must be established **in-person** before a meeting can be held. A record is maintained of Commissioner's attendance.

- 1. 6:00 p.m. (5 mins.) CALL THE MEETING TO ORDER / ROLL CALL**
The Library Commission Chair will call the meeting to order. Walter will do a roll call to determine a quorum of attendees.
- 2. 6:05 p.m. (5 mins.) WELCOME & INTRODUCTIONS**
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
- 3. 6:10 p.m. (5 mins.) PUBLIC COMMENT –**
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may text your comments/questions to 925-818-0049 prior to the meeting. Public comment on agenda items can also be e-mailed to the Library Commission at walter.beveridge@library.cccounty.us *to be received one day prior to the Library Commission meeting.*

4. **6:15 p.m.
Action
(5 mins.)** **ACCEPTANCE OF MINUTES – *attachment 1***
Commissioners will approve or amend the minutes from the March 2024 meeting. [Corrections: Michael Fischer and Dorothy Walker were present at the March 2024 meeting. Commissioner Medrano made a motion and Commissioner Hamill seconded approval of the minutes with those changes.](#)

5. **6:20 p.m.
Information
(10 mins.)** **COUNTY LIBRARIAN REPORT - *attachment 2***
County Librarian Alison McKee will submit a written report on items of interest to Commissioners. [Alison highlighted that the Commission was reauthorized by both the Mayor’s conference and the Board of Supervisors through March of 2027. She also highlighted the potential cut to open hours at the San Ramon Library due to the City’s budget problems. Lastly, she called attention to Hoopla and the Washington Post as new digital resources available to patrons.](#)

6. **6:30 p.m.
Information
(5 mins.)** **AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS**
Commissioners will suggest items for future meetings. [Commissioner Fischer suggested a discussion about how library technology costs are divided between the cities and counties. Alison offered to send this info to all commissioners via email.](#)

[Commissioner DeFrak suggested an item focused on the parking situation at the Pittsburg Library due to the hotel construction across the street from the library. Commissioner Marsh mentioned that she had brought up this issue with Sup. Glover.](#)

PRESENTATIONS

7. **6:35 p.m.
PRESENTATION
(10 mins.)** **BUDGET UPDATE –**
County Librarian Alison McKee and ASO Samantha Fithian will discuss the current budget and take questions at the end. [Commissioner Hoisington asked Alison to explain the ‘placeholder’ positions. The placeholder positions will be filled when a corresponding identified position becomes vacant and then is ‘converted’ into a placeholder position.](#)

8. **6:45 p.m.
PRESENTATION
(10 mins.)** **NEW LIBRARY STRATEGIC PLAN –**
County Librarian Alison McKee will walk the Commission through the current Strategic Plan and discuss what has changed. [Commissioner Fischer requested that the next iteration of the strategic plan include addressing how to assess information accuracy.](#)

9. **6:55 p.m.
PRESENTATION
(30 mins.)** **UPDATE ON THE AD-HOC ADVOCACY GROUP -**
Commissioners Hamill and Hildreth will update the progress of the Ad-Hoc Advocacy Group And discuss plans/ideas for moving forward.

[Gemmer made a motion that the Commissioners endorse the recommendation that the limited funding of the Contra Costa County Library be acknowledged and the BOS consider alternatives for additional Library funding to provide more impactful and inclusive services to the people of Contra Costa County.](#)

[Commissioner Hoisington seconded, motion passed unanimously.](#)

CONTINUED BUSINESS

10. 7:35 p.m.
Information
(10 mins.)

WORKING COMMITTEE REPORTS –

- A. Commissioner Dozier will report to the Commission on legislative matters. (5 minutes)
Commissioner Fischer volunteered to provide talking points and a template email for Commissioners to send to their legislators. He will email these to Alison and she will distribute via email to all Commissioners.
- B. Commissioner Rosekind will update the commissioners on the Library Foundation of Contra Costa. (5 minutes)
- LFCC is funding the Career Online High School graduation ceremony at the Orinda Library for 4 graduates. This is their second year sponsoring this ceremony.
 - LFCC is acting as the fiscal agent for Lunch in the Library funding from the State Library.
 - LFCC granted \$5,000 to JHL for their collections and \$10,000 to eight libraries without robust Friends funding for programming: San Pablo, Concord, Bay Point, Crockett, El Sobrante, Oakley, Antioch and Pinole.
 - They have also used Measure X funds to engage Essex and Drake for fundraising consulting.

OTHER BUSINESS

11. 7:45 P.M.
ACTION
(5 mins.)

CORRESPONDENCE -

Commissioners will review commission correspondence

12. 7:50 P.M.
ACTION
(10 mins.)

COMMISSIONER ANNOUNCEMENTS –

Commissioners can use this time to share upcoming events, book sales and any other library-related information.

Commissioner DeFrak-City of Pittsburg and the Library are collaborating on a storywalk at the Small World Park. The storywalk was funded by Keller Canyon mitigation grant funds.

Commissioner Hoisington-Senior and Teen “Swell” space will be open this summer for activities at the Lafayette Library. June 18th at 7pm is the last Sweet Thursday author event, which is a photography tribute to Buster Posey who lived in Lafayette.

Commissioner Rosekind-Kensington Library has a monthly knitting club and just started a bi-weekly read to a dog program, Saturday June 8 at 1pm there will be a community song circle, Tuesday June 11th-the world of Yayoi Kusama. Conservation Ambassadors will be at the regular evening story time on June 25.

Commissioner Fischer-The El Cerrito Library had their first of a series of author programs to celebrate the Library’s 50th anniversary with Gail Tsukiyama. The event was attended by more 100 people. On June 11th the City will be hosting at the library a community meeting to discuss the proposed new Library at the BART transit-oriented development.

Commissioner Fitzpatrick-Oakley Library has been in a 6,000 square foot building where 3,000 square feet of that is shared with the school library. The City is working on building a new library. The city has enough funding for a 9,000 square foot facility and they need to find \$18 million in order to build a library that is a more appropriate size (approx. 20k square feet). He asked Commissioners to ask their Foundations and Friends to support the Friends of the Oakley Library in raising funds.

8:00 P.M. ADJOURNMENT to the July 18, 2024 LIBRARY COMMISSION MEETING.

Chair Gemmer adjourned the meeting at 7:48 p.m.

ITEMS TO CALENDAR

- Commission Meeting, Thursday, Sep 19, 2024, 6:00pm
- 2024 FF&C Library Forum, October 26, 2024
- Commission Meeting, Thursday, Nov 21, 2024, 6:00pm
- Commission Meeting, Thursday, December
- Commission Meeting, Thursday, January 16, 2024, 6:00 pm

